**DRAFT AGENDA**

**ALLIANCE OF DOWNRIVER WATERSHEDS**

Thursday, January 24, 2008
9:30 am – 11:30 am
Taylor City Hall
23555 Goddard Road
Taylor, Michigan

**1. Welcome and Introductions**

a. Role Call of Alliance Members and Alternates Present
b. Addition or Changes to Draft Agenda
c. Approval of December 11, 2007 meeting notes

**2. Status Report on Membership in Alliance of Downriver Watersheds**

a. Updated List, Budget & Map
b. Update on letters to non-members

**3. Standing Committee Reports**

a. Finance:
   - Progress Report
   - Fiduciary Agreement with Wayne County
b. Ecorse Creek Watershed Advisory Group:
   - Progress Report
  c. Combined Downriver Watershed Advisory Group:
   - Progress Report
  d. Lower Huron River Watershed Advisory Group:
   - Progress Report

**4. ADW Special Committees**

a. Public Education Committee: Progress Report
b. Technical Committee:
   - Progress Report
   - IAA with Stream Team, FODR, HRWC
   - RFP for Grow Zone sites
   - RFP for Grow Zone designer

**5. Status of SWPPI approvals/annual report reviews by MDEQ**

**6. Status of Draft Permit – comments to DEQ**

**7. Discussion of Issues Offered by Members**

a. Free Press contact

**8. Opportunity for Public Comment**

**9. Summary of Action Items and Items for Next Meeting**

**10. Set Next Meeting Date(s)**

**11. Adjourn**
1) **Welcome:** Craig Lyon of Taylor opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**

- Bob Bartok, City of Lincoln Park
- Lorinda Beneteau, Grosse Ile Township
- Lianne Clair, Van Buren Township
- James Gorris, City of Gibraltar
- Neil Greene, Woodhaven-Brownstown School District
- Kurt Heise, WCDOE
- Mark Kowalewski, City of Wyandotte
- Rick Lang, City of Allen Park
- Craig Lyon, City of Taylor
- Roy Schrameck, City of Rockwood
- Greg Tupancy, Urban Engineering for City of Southgate
- Bryan Wagoner, WCAA
- Tim Walsh, Village of South Rockwood
- Eric Witte, City of Melvindale
- Kevin Buford, City of Westland
- Kelly Cave, WCDOE (alternate)
- Brent Florek, Grosse Ile Township (alternate)
- Rod Julian, Brownstown Twp (alternate)
- Derrick Schueller, Romulus (alternate)

**Other Interested Parties:**

- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Detroit Riverkeeper
- Patricia, Huddas, MDEQ Water Bureau
- Michelle LaRose, OHM for Huron Township
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Donna Petry, Wayne Conservation District
- Vicki Putala, OHM
- Elizabeth Thacker, OHM for Romulus and Westland
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Additions or Changes to Draft Agenda - There were no proposed changes to the meeting agenda (distributed to members via email prior to the meeting).
   c. Approval of December 11, 2007 meeting notes – ACTION: there was a motion by Southgate to accept the December 11, 2007 meeting notes. The motion was 2nd by Romulus. Passed unanimously.

2) Status Report on Membership in Alliance of Downriver Watersheds
   a. Updated List, Budget, and Map.
      ➢ A handout was distributed that provides a summary of ADW membership. Twenty-five (25) entities have joined the ADW (out of a total of 28).
      ➢ Since the last meeting, Rockwood has joined the ADW
      ➢ Inkster is currently reviewing the bylaws. Kelly Cave will be following up with them.
      ➢ Huron Township is expected to pass a resolution to join the ADW in February.
   b. Update on letters to non-members – discussed above.

3) Standing Committee Reports
   a. Finance
      ➢ Kevin Buford summarized a handout was distributed that provides a summary of those that have been invoiced and those who have paid. Also included in the handout is a summary of payments that the ADW has made to date.
      ➢ Three communities (Belleville, Rockwood, and Van Buren Township) were just sent invoices.
      ➢ The ADW currently has in hand $258,892.
      ➢ At the last meeting, a draft fiduciary agreement between the ADW and Wayne County was distributed. In the agreement there was referenced a dollar amount that was based on full participation in the ADW. The ADW now anticipates that
it will have full participation except for Inkster ($1500). Craig Lyon stated that it would be acceptable for him to sign the agreement as written with a letter from Wayne County stating that the ADW will not be responsible to pay more than it collects. While not an official amendment, Patrick McCauley stated that a “comfort” letter was appropriate.

➢ **ACTIONS:** there was a motion by Allen Park to approve the Chair to sign the fiduciary agreement with a letter from the County stating that the ADW would not be responsible for a dollar amount more than its collected funds. The motion was 2nd by Gibraltar. Passed unanimously.

b. Ecorse Creek Watershed Advisory Group – the group had not met since the last ADW meeting.

➢ Dan Brooks gave a summary of the December 19, 2007 meeting held by the EPA/MDEQ to review the results of the E.coli monitoring.

   o There were about 25 people in attendance at the meeting.
   o There were 9 sites that were monitored between May – October. There were 5 sites on the north branch, 3 sites on the south branch, and 2 sites on the LeBlanc Drain. Sampling was done in both wet and dry weather.
   o Full body and partial body contact was not met 50-70 times during sampling in all locations.
   o In the monitoring process, an illicit connection was located at a trailer park. Wayne County is working to get the problem addressed.
   o The MDEQ is preparing a TMDL plan document. It will be presented to stakeholders this spring. In the summer, it will be submitted to the EPA for approval.
   o Questions about the TMDL can be addressed to Christine Alexander at the MDEQ. 517-373-6794 or alexanderc2@michigan.gov.
   o Dan Swallow suggested having the DEQ present the TMDL plan to the Ecorse Creek WAG prior to releasing the document to the public. **Dan will follow-up with the DEQ to coordinate.**

➢ Dan Swallow encouraged the ADW to follow through with providing comments to the MDEQ based on their presentation.

c. Combined Downriver Watershed Advisory Group – the group had not met since the last ADW meeting

d. Lower Huron River Watershed Advisory Group – the group had not met since the last
ADW meeting

4) **ADW Special Committees**
   - Public Education Committee: Progress Report. This meeting was held jointly with the technical committee. See summary below.
   - Technical Committee: Progress Report
     - Progress Report
       - Ric Lawson stated that the joint public education and technical committees met on January 10, 2008. The meeting was well attended. A meeting summary was distributed.
       - Ric Lawson reported that the joint committees were recommending that the ADW approve Inter-agency agreements (IAA) with Friends of the Detroit River (FODR), the Stream Team (ST), and Huron River Watershed Council (HRWC) for their work on the grow zone grant. The proposed IAA’s were distributed.
       - **ACTION:** there was a motion by Rockwood to approve the Chair to sign the IAAAs with FODR, ST, and HRWC. The motion was 2nd by Westland. Passed unanimously.
       - Also discussed at the joint committees meeting were the RFPs for grow zone sites and a grow zone designer. At the meeting it was decided to release the RFPs sequentially so that sites are selected first and then these sites would be included in the designer RFP in order to provide designers with specific sites.
       - Proposals for project sites will be due February 15. The requirements in the RFP are not complicated. The selection committee will hold a meeting on February 21. Any ADW member that is not an applicant may be on the selection committee.
       - **ACTION:** there was a motion by Westland to approve the RFP for project sites. The motion was 2nd by Rockwood. Passed unanimously.
       - The RFP for project sites will be emailed to the ADW and also posted on the website.
       - It was decided not to advertise the RFP for grow zone designers but to instead have ADW communities forward the RFP to their consultants.
       - The number of sites in the RFP for project sites and the RFP for the
designer were not consistent. Language in the RFPs will be changed to say “up to 10 project sites.”

- The total number of sites chosen will be decided based on how much the budget allows.

- **ACTIONS:** there was a motion by Rockwood to approve the grow zone designer RFP with specific sites and the specific number of sites to be later inserted. The motion was 2nd by South Rockwood. Passed unanimously.

- The grow zone designer RFP will be issued after the February 21 project site selection committee meeting.

- The ADW as a whole will approve the designer based on a recommendation by the technical committee.

- The technical committee also discussed the portion of the grow zone grant dealing with green infrastructure imagery. As part of this task, a contractor will be hired to develop imagery for ADW communities. The contractor will be giving a presentation to the technical committee (open to the entire ADW).

- The technical committee discussed detention basin education. They are looking for dates and sites to hold workshops. Please contact Noel Mullett if interested in hosting.

- Ric Lawson commented on the overall monitoring strategy. The monitoring strategy will be coordinated with the work already done as part of the grow zone grant. HRWC and Wayne County will be meeting to discuss methodologies and parameters for monitoring. Sites will be based on grow zone project sites.

5) **Status of SWPPI approvals/annual report reviews by MDEQ**

- Patricia Huddas reported that she is in the process of reviewing SWPPIs. She is hoping to have the reviews completed by February 1. Once she’s completed the SWPPI reviews, she will begin reviewing the annual reports.

6) **Status of Draft Permit – comments to DEQ**

- Kelly Cave provided a summary of the status of the draft permit.
- Both the current watershed and jurisdictional-based permits expire in April 2008.
An informal draft of the permit was released by the DEQ in September 2007. A committee headed by SEMCOG reviewed the draft permit and provided a 30 page response letter with comments. The DEQ then put the draft permit out for public comment with a 30 day review period. Because of the many responses that they received, the DEQ extended the review period until January 31, 2008.

On January 18, a meeting was held in Lansing between the DEQ and a work group of 20 people from around the state (including Kurt Heise). Meeting notes were distributed. The work group brought with them a list of “deal breakers.” The DEQ and the work group were able to reach a resolution on about half of the deal breakers. While not changing the review period deadline, the DEQ agreed to continue working with the work group.

It is important that the ADW send a letter and/or resolution to express its disagreement with the draft permit. Communities are also encouraged to individually send letters and/or pass resolutions. A sample letter and resolution were distributed.

Kurt Heise suggested that the ADW both send a letter and pass a resolution.

Craig Lyon suggested changing some of the E.coli language in the last paragraph of the draft letter. Patrick McCauley read aloud the revised language.

Kurt Heise reported that the work group will be meeting again with the DEQ in February. The DEQ is redrafting the permit and is planning to release it on February 8. The comment period is still ending January 31. When asked of the DEQ what would happen if there were comments on the February 8 draft, they were not sure and said it would depend on the comments.

The current permits still expire on April 1, 2008. The work group had asked the DEQ to extend the current permit through a letter but the idea was not received well by the DEQ.

There is concern among Counties and drain commissioners that they may lose their rights to appeal. They are currently exploring legal options to cover themselves.

Kelly Cave stated that under the proposed new permit, permittees must adopt post-construction storm water standards and provides details of what needs to be included. Those that already have a legally enforceable ordinance will be grandfathered into the program and do not have to include the required details. Communities have a few months to develop their own or officially adopt the Wayne County ordinance or else be subject to the requirements.

**ACTION:** there was a motion by Southgate to approve the Chair to sign the letter (with revisions as read aloud by Patrick McCauley) expressing the ADW’s concerns with the
draft permit. The motion was 2nd by Romulus. Passed unanimously.

- **ACTION**: there was a motion by Southgate to pass the resolution expressing the ADW’s concerns with the draft permit. The motion was 2nd by Gibraltar. Passed unanimously.
- **OHM will email the letter and resolution to the ADW.**

7) **Discussion of Issues Offered by Members**
   - Vicki Putala received an email from a Free Press reporter requesting to be added to the email distribution list. She was reluctant to add the contact since many of the documents that are emailed are still in draft form.
   - Mark Kowalewski suggested referring the reporter to the website. The group agreed. **Vicki Putala will email back the reporter.**

8) **Opportunity for Public Comment**
   - There were no comments by the public.

9) **Summary of Action Items and Items for Next Meeting** – the action items that are bolded and italicized in this summary were noted.

10) **Set Next Meeting Date(s)**
    - The next meeting was set for April 3, 2008 at 9:30 am at the Taylor Meadows Golf Course.

11) **Adjourn**
    Draft notes prepared by Elizabeth Thacker (OHM). Please forward comments on the draft notes to elizabeth.thacker@ohm-advisors.com.
1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of January 24, 2008 meeting notes

2. Status Report on Membership in Alliance of Downriver Watersheds
   a. Updated List, Budget & Map

3. Standing Committee Reports
   a. Finance: Progress Report
   b. Ecorse Creek Watershed Advisory Group: Progress Report

4. ADW Special Committees
   a. Public Education Committee: Progress Report
   b. Technical Committee: Progress Report

5. Status of SWPPI approvals/annual report reviews by MDEQ

6. Status of Draft Permit – comments to DEQ

7. Opportunity for Public Comment
   a. SEMCOG – update on Bolt

8. Summary of Action Items and Items for Next Meeting

9. Set Next Meeting Date(s)

10. Adjourn
1) Welcome: Craig Lyon of Taylor opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Lianne Clair, Van Buren Township
- James Gorris, City of Gibraltar
- Mike Kruse, City of Woodhaven
- Rick Lang, City of Allen Park
- Craig Lyon, City of Taylor
- Roy Schrameck, City of Rockwood
- Greg Tupancy, Urban Engineering for City of Southgate
- Bryan Wagoner, WCAA
- Eric Witte, City of Melvindale
- Brent Florek, Grosse Ile Township (alternate)
- Noel Mullett, WCDOE (alternate)
- Melvin Sheats, Huron Township (alternate)
- Dan Swallow, Van Buren Township (alternate)

**Other Interested Parties:**
- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Detroit Riverkeeper
- Patricia, Huddas, MDEQ Water Bureau
- Michelle LaRose, OHM for Huron Township
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Donna Petry, Wayne Conservation District
- Vicki Putala, OHM
- Chuck Hersey, SEMCOG
- Jane Mackey-Cong, John Conyers Trenton Office
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – There were no proposed changes to the meeting agenda
   c. Approval of January 24, 2008 meeting notes – ACTION: there was a motion by Romulus to accept the January 24, 2008 meeting notes. The motion was 2nd by Allen Park. Passed unanimously.

2) Status Report on Membership in Alliance of Downriver Watersheds
   a. Updated List, Budget & Map
      • A handout was distributed that provides a summary of ADW membership
      • All entities have joined except Inkster and Trenton. Inkster is discussing with Board members and Trenton has a jurisdictional permit.

3) Standing Committee Reports
   a. Finance
      • All communities made the 1st payment for those that received invoices.
      • Motion by Ron, 2nd by Allen Park, motion passes
      • Huron Township’s resolution was just received. They have not yet been sent an invoice.
      • Van Buren – 1st installment sent only
      • There has been one new expense – FY08 1st quarter payment to Wayne County for IDEP work (fall monitoring). The IDEP report will be distributed at the next meeting.
   b. Ecorse Creek Watershed Advisors Group
      • The group is contacting MDEQ to try and meet with them regarding the TMDL discussion.
   c. Combined Downriver Watershed Advisory Group
      • There is nothing to report. The group has not met since the last ADW meeting.
   d. Lower Huron River Watershed Advisory Group
      • The group met and discussed the use of discretionary funds. There was interest in ads/brochure production specific to Lower Huron issues.
      • The group asked HRWC to put together a proposal using the available amount in the discretionary funds.
      • Tim Walsh was elected as new vice-chair of the group.
      • The group will continue to meet quarterly. The next meeting is June 25, 2008 at 9:30 at Wade-Trim offices.

4) ADW Special Committees
   a. Public Education Committee
      • There was discussion about the detention pond maintenance workshop
         o Taylor will host one, and they are looking for a second community to host another one – Brent Florek will check to see if Flat Rock can host the 2nd
workshop.
  o Wayne County will facilitate the workshop and provide handouts and speakers.
  o Printing detention basin maintenance manuals will cost $1240.50 for 350 manuals.
• The committee recommends approving a $1500 budget for Wayne County. This budget includes the reproduction costs.
• A suggestion was made to combine the purchase of manuals with Rouge communities to get a lower unit cost.
• **ACTION:** There was a motion by Romulus to approve the $1500 for Wayne County (not to exceed). The motion was 2nd by Melvindale. Passed unanimously. *Noel will look into the feasibility of lowering costs by sharing with the Alliance of Rouge Communities.*

b. Technical Committee
• The committee received 11 proposals that met the necessary criteria for the grow zone grant. Two sites received conditional approval:
  o Dearborn Heights – Telegraph site
  o Wyandotte – Wilson Middle School
• Letters were sent to applicants indicating acceptance.
• Wayne County is in the process of selecting a design consultant.
  o Nine consultants were at the pre-bid meeting on 4/1/08.
  o There will be a meeting on 4/15/08 to review proposals and select a consultant. This selection committee should include a representative from Wayne County and one representative from each subwatershed group. The following representatives have volunteered to be a part of the selection committee:
    • Craig Lyon (Ecorse Creek)
    • Ric Lawson, HRWC
    • Noel Mullett, Wayne County DOE
    • Dan Swallow (Lower Huron River)
    • Brent Florek (Combined Downriver)
  o The committee will send a recommendation to the ADW through email and ask for votes to approve the selection of the consultant.
• There was a handout distributed on green infrastructure and land cover mapping.
  o There is funding in the grow zone grant for imagery and using Citygreen software. Obtaining the imagery is a requirement of the grow zone grant.
  o Wayne County received a letter from Sanborn summarizing the available data and associated cost (included in handouts).
  o The group needs to consider what data should be used to generate the land cover dataset for evaluation of grow zones (2005 NAIP leaf on imagery vs. 2008 USGS leaf-off imagery)
  o The estimated cost to acquire USGS 2008 leaf-off imagery is $41,400.69. The total budget available in the grant is $37,000. The remaining $4,400.69 may be covered through cost-savings on design or plant materials or through the use of discretionary funds.
  o The components included in the imagery are: impervious land cover, woody, non-woody, water, and barren land.
  o There was discussion about the value of obtaining the imagery. Some value items mentioned include: community planning tool, incorporate in
stormwater fees, calculate impervious assessment by parcel, manage/preserve existing green cover, and put a dollar value on green infrastructure in planning.

- **ACTIONS:** There was a motion by Van Buren Township to approve the purchase of the USGS 2008 leaf-off land cover imagery through Sanborn as a sole source contract for a cost of $41,400.69. The motion was 2nd by Romulus. Passed unanimously.

- **ACTIONS:** Noel and Greg Tupancy will discuss Southgate's land area for pricing of the imagery.

- **ACTIONS:** The flight will cover the extent of all communities, but analysis will be done for the ADW only. Communities can contact Sanborn if they want areas outside the ADW analyzed.

- A handout was provided by Ric Lawson showing the draft 5 year monitoring plan
  - Physical monitoring – there are fixed stations where data will be collected.
  - Flow monitoring – there are 7 sites (2 LH, 3 CDR, 2 EC) near or at grow zone sites.
  - Temperature monitoring – there will be max and min profiles at sites in association with macro invertebrate sites.
  - There will be 29 macro invertebrate sites.
  - Geomorphology monitoring will start this year at the 29 macro invertebrate sites. This will include a profile of stream segments and habitat data. Follow up will be done every 5 years.

- Biological monitoring will be starting soon
  - 29 macro invertebrate sites monitored in spring/fall.
  - Will coordinate with grow zone communities to get volunteers to help with monitoring.

- Green infrastructure monitoring will be conducted.

- Water quality monitoring was done as part of the IDEP monitoring.
  - Data collection in 2007 included dissolved oxygen, total phosphorous, E. coli, total suspended solids – will not be collecting in 2007.
  - A water quality monitoring plan is being developed for 2009 and beyond.
  - The focus this year will be on physical and biological monitoring.

- Maps of monitoring sites are available - contact Ric Lawson if you would like a copy.

5) **Status of SWPPI approvals/annual report reviews by MDEQ**
   - Patricia Huddas reported that almost all SWPPIs have been approved. She is still reviewing the SWPPI submitted by Ecorse Creek. Two other communities still need to submit a SWPPI. One community has been requested to submit more information.
   - Patricia reported that annual reports will be reviewed once SWPPI reviews are completed.
   - All entities should have submitted the permit extension form by 3/31/08. If anyone has not sent it in, they should do so ASAP.

6) **Status of Draft Permit – comments to DEQ**
   - Negotiations on the permit language are still ongoing. There are still a couple of issues that are not resolved.
   - A meeting is scheduled on 4/4/08 to continue discussions.

7) **Opportunity for Public Comment**
   a. SEMCOG – update on Bolt by Chuck Hersey.
A handout was provided with talking points on the stormwater utility fees.

SEMCOG is currently faced with two hurdles:
  o Trying to get legislature to pass a bill
  o Have the bill certified by the courts

SEMCOG members, Miller Canfield, and MWEA are currently working together to craft a bill. A draft is expected to be completed by April 15th, 2008.

SEMCOG is working with outer southeast Michigan communities to get their support

The following information will be included in the bill:
  o Regulatory purpose
    • Responsibility to protect public health and welfare
    • Admittance than stormwater is a problem
  o Proportionality
    • Fees must be fair
    • If charging a fee, must be proportionate to something (impact, benefit) based on contribution to the problem
    • Formulas included in statute
  o Program fee must be voluntary
    • Provide an opportunity to receive credits
    • No property is assigned a fee until community determines they are contributing to the stormwater problem

This would be an enabling statute. Communities would not be required to do anything unless they wanted to. The statute will provide support if communities want to implement a stormwater fee.

Included will be a provision/appeal process. If someone thinks they are overcharged, they will have an opportunity to prove that they are contributing less runoff or implement changes to reduce runoff from their property.

8) **Summary of Action Items and Items for Next Meeting**
   - Van Buren announced that Woods Creek Friends and HRWC will be hosting a renaming ceremony on April 22. Griggs Drain will be renamed to Woods Creek at the Woods Creek Pavilion in Lower Huron Metropark.
   - Bob Burns announced that there will be a Detroit River cleanup on April 19 at Trenton Rotary Park. See [www.detroitriver.org](http://www.detroitriver.org) for more information.
   - SEMCOG and Wayne County can provide displays for community events. Staff may also be available upon request.

9) **Set Next meeting Date(s)**
   - *The next meeting was set for August 14, 2008 at 9:30 am at the Taylor Meadows Golf Course.*

10) **Adjourn**
    - There was a motion by Van Buren to adjourn the meeting. The motion was 2nd by Taylor.

Draft notes prepared by Michelle LaRose (OHM). *Please forward comments on the draft notes to michelle.larose@ohm-advisors.com.*
DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Tuesday, June 24, 2008
1:30 pm
Taylor Meadows Golf Course
25360 Ecorse Road
Taylor, Michigan

1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of April 3, 2008 meeting notes  
      Action

2. Discussion on New Permit
   a. Review of 6/19 SEMCOG workshop/permit changes
   b. Options
      i. Watershed General Permit – as written
      ii. Watershed General Permit – alternative approach
      iii. Jurisdictional General Permit
      iv. Individual Permit
      v. Other
   c. How to proceed

3. Status Reports
   a. IDEP Activities – Staff Training, Problem Area Identification Follow Up Recommendations
   b. PEP Activities – Workshops, Literature, Signage/System Labeling, Grow Zones

4. Summary of Action Items and Items for Next Meeting

5. Set Next Meeting Date(s)

6. Adjourn
1) Welcome: Vicki Putala of OHM opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- James Gorris, City of Gibraltar
- Mike Kruse, City of Woodhaven
- Tom Wilson, City of Romulus
- Derrick Schueller, City of Romulus (alternate)
- Krystina Kramarz, Dearborn Heights (alternate)
- Roy Schrameck, City of Rockwood
- Mark Gahry, Brownstown Township
- Ron Caryl, Sumpter Township
- Eric Witte, City of Melvindale
- Brent Florek, Grosse Ile Township (alternate)
- Greg Tupancy, Southgate
- Kelly Cave, WCDOE (alternate)
- Noel Mullett, WCDOE (alternate)
- Tim Walsh, S. Rockwood
- Mark Gaworecki, S. Rockwood (alternate)
- Kevin Buford, City of Westland
- Dan Swallow, Van Buren Township (alternate)
- Michelle LaRose, Huron Township (alternate)
- Mark Kowalewski, Wyandotte

**Other Interested Parties:**
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Jack Franzil, Dearborn Heights
- Vicki Putala, OHM
- Dean Tuomari, WCDOE
- Rick Miner, METCO
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) **Welcome and Introductions**
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – **ACTION** –there was a motion by Brownstown to add an agenda item to give a TMDL update under “Status Reports”. The motion was 2nd by Melvindale. Passed unanimously.
   c. Approval of April 3, 2008 meeting notes – **ACTION**: there was a motion by Romulus to accept the April 3, 2008 meeting notes. The motion was 2nd by Brownstown. Passed unanimously.

2) **Discussion on New Permit**
   a. Review of 6/19 SEMCOG workshop/permit changes
      - The DEQ had revised the permit in order to compromise with the concerns of the permittees. The watershed permit provides room for flexibility; however, it is unpredictable how much flexibility will be allowed. The permit does not explain what is needed to approve an alternative approach.
      - The DEQ was not able to answer all the questions asked at the workshop. Communities need to consider if they are comfortable moving forward with these unknowns.
   b. Options
      - Permittees have until July 21, 2008 to file a contested case. The deadline for submitting the permit application is August 1, 2008.
      - Wayne County drafted an example petition (distributed as a handout) to contest the permit. This petition was also mailed to all ADW communities.
      - There will be a meeting on July 12008 at the U of M Dearborn for attorneys to meet and discuss legal options for contesting the permit.
      - Communities may need council/board approval to contest the permit or apply for a new permit.
      - If the permit is contested, the existing permit remains in effect (communities will not be in non-compliance). **The DEQ later indicated that all communities are required to submit a permit application by the 8/1/08 deadline, regardless of whether or not they are contesting the permit.**
      - There will be a hearing before an Administrative Rules Judge where both sides state their issues (if several communities contest, they may have one hearing instead of individual hearings).
      - Brownstown Township asked if the ADW could contest the permit as a group since it is a governing body recognized by the State. Kelly Cave responded that the ADW is a governing body but it is not a permittee and therefore the ADW itself cannot contest the permit.
      - Other communities outside the ADW and the Alliance of Rouge Communities (ARC) have also expressed concern with the permit. Wayne County has shared the draft petition with Oakland County and others.
      - The question was asked what would happen to a community that files for a watershed permit while others in the watershed are contesting. The DEQ could not answer the question but the community that applies may have to wait until the contested cases are resolved.
   c. How to proceed
      - **ACTION** – Brownstown made a motion for *Patrick McCauley to draft a letter to*
elected State officials and the DEQ expressing the ADW’s disapproval of the permit. The letter will be emailed to the group for review and authorization for the Chair to sign and submit. The motion was 2nd by Wyandotte. Passed unanimously.

- The July 1, 2008 meeting discussion will include what are the options for filing separate contested cases and consider the resources/costs required to contest versus costs to accept and implement the permit.

3) Status Reports

a. IDEP Activities

- 21 ADW members attended the IDEP training that was held.
- $1275 of the $5800 budgeted was spent on vouchers for the IDEP training.
- A map was distributed that showed the original monitoring locations, follow-up areas, and prioritized areas based on sampling data.

b. PEP Activities

- There was a revision in the proposal for the detention basin workshop and printing/distributing manuals.
- The Tech/PE Committee determined that they wanted more detention basin maintenance manuals. Instead of 350 manuals, the ADW will partner with the ARC to purchase 1500 manuals in total (500 for the ARC and 1000 for the ADW). There was a cost savings by purchasing a larger number of manuals.
- -ACTION- Westland made a motion to amend the budget item for the manuals from $1500 to $2000. 2nd by Rockwood. Passed unanimously.
- After the detention basin workshops, the remaining manuals will be distributed to the members.

Grow Zones

- The contract for the grow zone designer was approved.
- The committee is working on 2 conditional approvals and anticipates plantings this Fall.
- ECT and Nancy Gregor from Wayne County are currently visiting sites and meeting with grantees.

c. Monitoring

- A handout was distributed that contained the results of the bug hunt monitoring. Monitoring was performed at 20 sites and there were 6 Stream Team schools involved.
- Ric Lawson presented the results of the spring macroinvertebrate monitoring. There were 6 total sites in the Lower Huron Watershed that were monitored. Five of these sites were on tributaries and 1 was on the main branch. All sites were stable with some seeing improvements.
- Wayne County and HRWC are working on a protocol for flow monitoring. All equipment has been ordered and received. They have designed the first vandal-resistant apparatus and are hoping to get all of the apparatuses in the field in the next few weeks. HRWC has equipment for installation and are waiting to receive sensors from Wayne County.
- Land cover mapping – we are proceeding with the Sanborn contract. The imagery flight was performed. Initially it appeared that it was going to cost more than $4000 above what was budgeted; however, negotiations brought the cost down to the budgeted amount.
- Geomorphology – the ADW was able to pay for equipment through a Rouge grant, which was a cost savings to the ADW.

d. Ecorse Creek TMDL Update
• A presentation was made at the last meeting.
• A handout was distributed with Wayne County comments on the TMDL. These comments were sent to the DEQ during the public notice period.
• The CMI grant for eliminating illicit discharges has expired and Wayne County has not had any success in trying to get the grant extended so it could be used for correcting illicit connections in the Ecorse Creek. Wayne County will be sending a letter to the higher management at the DEQ.

4) **Summary of Action Items and Items for Next Meeting** - the action items that are bolded and italicized in this summary were noted.

5) **Set Next meeting Date(s)**
   - The next meeting was set for August 14, 2008 at 9:30 am at the Taylor Meadows Golf Course. – This meeting has been postponed until further notice.

6) **Adjourn**
   - There was a motion by Westland to adjourn the meeting. The motion was 2nd by Romulus. The motion passed unanimously.

Draft notes prepared by Michelle LaRose (OHM). *Please forward comments on the draft notes to michelle.larose@ohm-advisors.com.*
1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of June 24, 2008 meeting notes

2. Status Report on Membership in Alliance of Downriver Watersheds
   a. Updated List, Budget & Map
   b. Budget amendment

3. Discussion on CMI/319 Funding
   a. Summary of projects/NOIs
   b. Recommendation from Tech Committee
   c. Approval to prepare & submit full grant applications by October 29th deadline

4. NPDES Phase II Permit
   a. Contested case hearing update/permit status
   b. Annual reports

5. Status Reports
   a. Monitoring
   b. Detention pond workshops
   c. Green infrastructure analysis
   d. Grow zones

6. Standing Committee Reports
   a. Finance:
   b. Ecorse Creek Watershed Advisory Group:
   c. Combined Downriver Watershed Advisory Group:
   d. Lower Huron River Watershed Advisory Group:

7. Summary of Action Items and Items for Next Meeting

8. Set Next Meeting Date(s)

9. Adjourn
1) Welcome: Kevin Buford from the City of Westland opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Lianne Clair, Van Buren Township
- Mark Gahry, Brownstown Township
- James Gorris, City of Gibraltar
- Neil Greene, Woodhaven-Brownstown School District
- Mike Kruse, City of Woodhaven
- Rick Lang, City of Allen Park
- Roy Schrameck, City of Rockwood
- Greg Tupancy, Southgate
- Bryan Wagoner, Wayne County Airport Authority
- Buford, City of Westland
- Brent Florek, Grosse Ile Township (alternate)
- Mark Gaworecki, S. Rockwood (alternate)
- Krystina Kramarz, Dearborn Heights (alternate)
- Noel Mullett, WCDOE (alternate)
- Derrick Schueller, City of Romulus (alternate)
- Dan Swallow, Van Buren Township (alternate)

**Other Interested Parties:**
- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Friends of Detroit River
- Leah Groya, Wade Trim
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Donna Petry, Wayne Conservation District
- Vicki Putala, OHM
- Elizabeth Thacker, OHM for Romulus and Westland
- Betsy Nightingale, DEQ
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – there were no proposed changes to the agenda
   c. Approval of June 24, 2008 meeting notes – ACTION: there was a motion by Brownstown to accept the June 24, 2008 meeting notes. The motion was 2nd by Rockwood. Passed unanimously.

2) Status Report on Membership in ADW
   a. Updated List, Budget & Map
      • A handout of the updated budget and membership list was distributed
      • 98.4% of the total budget has been collected.
      • Inkster is the only potential member that has not joined the ADW.
   b. Budget amendment
      • There were several proposed adjustments to the budget. A handout summarizing these adjustments was distributed (Amendment 1).
      • ACTION – there was a motion by Brownstown to accept the adjusted budget. The motion was 2nd by Romulus. Passed unanimously.

3) Discussion on CMI/319 Funding
   a. Summary of projects/NOI
      • On behalf of the ADW, Wayne County had sent in three notices of intent (NOI) to the DEQ. All three NOIs were deemed eligible for submission of grant applications.
      • The three projects are: 1) a planning project that includes updating the WMP, education on LID, impervious surface analysis 2) an implementation project that includes a green roof, two culvert replacements, and miscellaneous debris removal 3) riparian land acquisition project.
      • Van Buren Township is submitting a separate application on their own and asked to recognize the ADW as a partner on the application. There were no objections.
      • Grant applications are due October 29, 2008
   b. Recommendations from the Technical Committee
      • The technical committee met and is recommending that the ADW move forward with submitting separate applications for all three projects. The DEQ will further review the projects and provide comments on the highest likelihood of being accepted. If the DEQ feels that the projects will be more likely accepted if two of the applications are combined, the technical committee will submit two applications instead.
   c. Approval to prepare & submit full grant applications by October 29th deadline
      • ACTION – There was a motion by Allen Park to submit applications for the three projects by the October 29th deadline. The motion was 2nd by Van Buren Township. Passed unanimously.

4) NPDES Phase II Permit
   a. Contested case hearing update/permit status
      • Patrick McCauley provided an update
      • On October 1, Patrick McCauley met with a Judge to review all petitions. The DEQ pushed for the Judge to set a hearing date but the Judge would not. He set the following timeline:
All petitioners meet within 45 days (by November 12) to develop a plan for moving forward.
Within the next 30 days following (by December 12) petitioners to meet with the DEQ to discuss what is needed for a resolution.
Within the next 30 days following (by January 14) both sides are to meet again with the Judge to report the status of the talks.

- The Judge stated that petitioners would be operating under the current permit and are not in jeopardy of being in non-compliance.
- Patrick McCauley stated that he felt that it was favorable to the petitioners that the Judge did not set a hearing date and that he thought there was still a chance that discussions with the DEQ could resolve the issue.
- Roy Schrameck asked whether communities that didn’t file a petition are under the new guidelines. Patrick McCauley said that wasn’t clear. Betsy Nightingale stated that non-contested applications are being processed and the DEQ is several months away from issuing COCs but that was the intent.
- The idea of consolidating attorneys was discussed as a possibility. The group felt that the cost sharing would be beneficial.

b. Annual Reports
- Leah Groya stated that most communities have annual reports due November 1. A summary of ADW activities will be emailed to the group by October 17. Wayne County and HRWC will also be emailing a summary of their activities.

5) Status Reports
a. Monitoring
- Ric Lawson reported that the technical committee has been moving forward with implementing the monitoring plan. He stated that macroinvertebrate monitoring has been completed and that two flow stations in each watershed have been established.
- Noel Mullett reported that Wayne County is maintaining 4 of the 6 flow monitors and that they have collected July and August data.
- Three bug hunt sites have been completed and more will be done.
- Photo documentation of the grow zone sites has started.

b. Detention pond workshop
- Two workshops were held. The first was on July 29 at the City of Taylor and there were 11 attendees from 2 communities. The second was on August 27 at Flat Rock and there were 9 attendees from 6 communities.
- Most attendees were from home owners associations.
- Evaluations overall were good.
- Mark Gahry suggested that the ADW have a workshop geared toward community employees to be held during the day. Brownstown is willing to host such a workshop.
- There are 950 manuals left to be distributed to ADW communities.

c. Green infrastructure analysis
- USGS made a flight to obtain aerial photographs.
- The contract with Sanborn has been signed. There will be a deliverable this year and the project is on time and budget.

d. Grow zones
- The final designs have been completed and submitted to the DEQ.
- 6 of 11 statements of agreement for O&M have been received.
- Planting is scheduled for May 2009
6) **Standing Committee Report**
   a. Finance – nothing to report
   b. Ecorse Creek Watershed Advisory Group – nothing to report
   c. Combined Downriver Watershed Advisory Group – nothing to report
   d. Lower Huron River Watershed Advisory Group
      • Ric Lawson reported that the group met on July 15.
      • The primary discussion at the July 15 meeting was centered on use of the discretionary funds. The WAG decided to move forward with an advertising plan with pre-developed material. The plan will use newspaper ads targeted at the Lower Huron area.
      • The price of the advertising was tailored to fit the amount of the discretionary funds.
      • Neil Greene suggested posting the ads on the ADW and Lower Huron websites.
      • The next Lower Huron WAG meeting is scheduled for Wed September 15.

7) **Summary of Action Items and Items for Next Meeting**
   • The action items that are bolded and italicized in this summary were noted.
   • Dan Swallow stated that the ARC is pursuing non-profit status in order to be eligible for state grants. The ADW may want to consider this as well. The group decided to make this an agenda item for the next meeting.

8) **Set Next meeting Date(s)**
   • The next meeting was set for Thursday January 22, 2009 at 9:30 am at the Taylor Meadows Golf Course.

9) **Adjourn**
   • There was a motion by Brownstown to adjourn the meeting. The motion was 2nd by Romulus. The motion passed unanimously.

Draft notes prepared by Elizabeth Thacker (OHM). *Please forward comments on the draft notes to elizabeth.thacker@ohm-advisors.com.*