1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   Action
   b. Addition or Changes to Draft Agenda
   c. Approval of October 8, 2008 meeting notes
   Action
   d. Election of New Officers
   Action
   e. ADW Officer’s Meeting
   Action

2. ADW Budget Status
   a. Current status of total ADW budget
   Information
   b. Status of facilitation services budget
   Action
   c. New budget recommendations
   Action

3. Update on Contested Permit
   a. Progress report
   Information
   b. Next steps
   Action

4. Update on CMI/319 Applications
   Information

5. Status Reports
   a. Monitoring
   Information
   b. Green infrastructure analysis
   Information
   c. Grow zones
   Information

6. Standing Committee Reports
   a. Finance:
      Progress Report
      Information
   b. Ecorse Creek Watershed Advisory Group:
      Progress Report
      Information
   c. Combined Downriver Watershed Advisory Group:
      Progress Report
      Information
   d. Lower Huron River Watershed Advisory Group:
      Progress Report
      Information

7. Other Items and Announcements
   Information

8. Summary of Action Items and Items for Next Meeting

9. Set Next Meeting Date(s)

10. Adjourn
1) Welcome: Craig Lyon from the City of Taylor opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Mark Gahry, Brownstown Township
- James Gorris, City of Gibraltar
- Kurt Heise, WCDOE
- Mark Kowalewski, City of Wyandotte
- Rick Lang, City of Allen Park
- Craig Lyon, City of Taylor
- Roy Schrameck, City of Rockwood
- Bryan Wagoner, Wayne County Airport Authority
- Tim Walsh, Village of South Rockwood
- Tom Wilson, City of Romulus
- Eric Witte, City of Melvindale
- Brent Florek, Grosse Ile Township (alternate)
- Mark Gaworecki, S. Rockwood (alternate)
- Noel Mullett, WCDOE (alternate)

**Other Interested Parties:**
- Jack Franzil, Dearborn Heights
- Rick Miner, METCO Services for Sumpter
- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Friends of Detroit River
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Vicki Putala, OHM
- Michelle LaRose, OHM for Huron Township
- Betsy Nightingale, MDEQ
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – there were no proposed changes to the agenda.
   c. Approval of October 8, 2008 meeting notes – ACTION: there was a motion by Brownstown to accept the October 8, 2008 meeting notes. The motion was 2nd by Rockwood. Passed unanimously.
   d. Election of New Officers
      • Elections are supposed to occur in January but it was suggested to postpone until the next meeting. Anyone who is interested in an officer position (Chair, Vice-Chair, Secretary, Treasurer) or would like to nominate someone should contact Vicki Putala or Michelle LaRose.
      • ACTION: There was a motion by Brownstown to postpone election of officers until the next ADW meeting. The motion was 2nd by Allen Park. Passed unanimously.
   e. ADW Officers meeting
      • The bylaws state that the ADW should be adopting the budget annually, but it has been done on a bi-annual basis, which seems to be working for the group. If the group wants to continue doing it this way, it may be beneficial to modify the bylaws to reflect it.
      • The contract for facilitation services is coming to an end. The ADW Officers can choose to extend the existing contract or send out a RFP.
      • Wayne County is interested in continuing as fiduciary, but there is some required paperwork to make that happen.
      • ACTION: A motion was made by Gibraltar to schedule the ADW Officers meeting to discuss the above items. The motion was 2nd by Grosse Ile. Passed unanimously.
      • Craig Lyon will schedule the ADW Officers meeting.

2) ADW Budget Status
   a. Current Status of Total ADW Budget
      • A handout with the budget status was distributed.
      • The IDEP and PEP are in good shape. The Progress Evaluation task is getting close to reaching the budget. The facilitation services budget is not in good shape.
      • The current budget is scheduled through May 2009, and the grant extends through November 2009. It needs to be determined how to handle the transition. This will be discussed at the upcoming Officers meeting.
   b. Status of Facilitation Services Budget
      • A handout was provided showing the status of the current facilitation budget. The handout summarizes the effort to date, estimated effort to complete through the end of April, and additional budget required.
      • A suggestion was made for OHM to put together a proposal for the additional requested amount.
Patrick McCauley stated that continuation of the contested case requires technical advice beyond that which the attorneys can provide.

Eric Witte, Melvindale, raised the question of what value the consultants can bring to the contested case.

Kurt Heise, Wayne County, stated that a lot of technical work was already done by Wayne County and the Jim Ridgeway of the ARC. The issues have been laid out and presented to MDEQ.

Betsy Nightingale stated that the MDEQ is looking for specific alternative options the ADW and ARC want to pursue. It is unclear if the existing work that was done includes enough detail to satisfy the MDEQ. The MDEQ needs to know specifically how alternatives would be implemented, who would be involved, etc.

Vicki Putala stated that she envisioned OHM would work with Patrick McCauley to review legal documents and make sure they are technically accurate. OHM could also help to determine how ADW is complying with the current permit and putting the activities into alternative options for the MDEQ.

Bryon Wagoner, WCAA, asked if we are wasting our time developing alternatives if the MDEQ is not going to approve them.

Patrick McCauley stated that everyone at the January 6th meeting agreed to bring back alternatives for review, which was reported to the Administrative Law Judge.

Charlie Dunn and Beth Kudla will be meeting to discuss how the ADW can collaborate with the ARC.

There was extensive discussion at the Tech/PE meeting about handling the overages in the facilitation services budget. The Tech/PE committee proposed to take unused funds from the watershed specific funding of the CDR and EC to cover the additional costs.

ACTION: A motion was made by Melvindale to approve a budget amendment of $7,419 for OHM to pay for overages in Tasks 1-5. The motion was 2nd by Brownstown. Passed unanimously.

ACTION: A motion was made by Melvindale to give authority to the ADW Officers to authorize $5,000 to OHM for assistance with the contested case after review and approval of a proposal from OHM for such services. The proposal will be sent to all ADW members for review, and the Officers will make the final decision of approval. The motion was 2nd by Romulus. Passed unanimously.

c. New Budget Recommendations

- New budget recommendations were discussed at the Technical/Public Education Committee meeting on January 15, 2009. The Tech/PE Committee recommended a motion to keep dues at the current assessment.
- Invoicing will begin now so the group is ready to move forward by June 2009. Communities may pay the dues all at once or in 2 installments.
- The Finance Committee will begin preparation of the new budget. The plan is to develop another 2-year budget and keep the framework (main budget items) as is shown in the current budget.
- The Finance Committee will bring the new budget to the ADW for approval in May 2009.
• **ACTION:** A motion was made by Romulus to move forward with the Finance Committee meeting and development of the new budget. The motion was 2nd by Melvindale. Passed unanimously.

3) **Update on Contested Permit**
   a. Progress Report - provided by Patrick McCauley
      • Summary of January 6, 2009 meeting with the MDEQ:
         o On January 6, 2009, Patrick and 4 other attorneys met with the MDEQ. Concerns were well-received by the MDEQ.
         o The attorneys mentioned that it is unclear what is acceptable to the MDEQ, and a one-size-fits-all approach is not best for all communities.
         o The MDEQ said communities haven’t focused on alternative options and/or collaborative efforts. They did acknowledge that they recognize the ADW activities to be valuable.
         o The MDEQ did not present options they thought to be acceptable, rather they asked the communities to develop this. The attorneys stated that the communities want a good faith promise from the MDEQ that the alternatives would truly be considered, that they are not wasting their time.
         o The concern was also raised that shifting gears at this point would nullify all the work done by the Watershed Alliances. The MDEQ stated that, as long as the communities can show collaborative effort and progress toward the six minimum measures, they would consider all alternatives.
         o The MDEQ was concerned that some communities were not pulling their weight. They want to audit the results of each individual community, not just the alliance.
         o The Wayne County IDEP program was mentioned as an acceptable alternative.
         o MDEQ mentioned that the following items allow alternative options: TMDL, PEP, IDEP, Post construction stormwater control, progress reporting, and SWPPI submission.
      • Conclusions:
         o Alternative Options are to be submitted to MDEQ
         o There are some items that the MDEQ and communities are not likely to agree on, such as mapping of discharge points.
         o The list of alternative options is due to the MDEQ in writing by March 13. The attorneys will meet with MDEQ before the end of March to discuss, and the results will be reported back to the Administrative Law Judge.
         o *Patrick will look into alternative options proposed by other communities in Michigan and if they were accepted or declined.*
   b. Next Steps
      • The Technical/Public Education Committee recommended a subcommittee from the ADW work with the ARC to develop alternative options.
      • **ACTION:** A motion was made by Melvindale to form a subcommittee to work with the ARC. The motion was 2nd by Gibraltar. Passed unanimously.
      • Eric Witte, Melvindale, suggested we submit a FOIA request to the MDEQ to find out if any alternatives were submitted to the MDEQ, and if/why they were denied.
      • Patrick McCauley stated that Bill Creal, MDEQ, said an implementation committee was formed to evaluate what is or isn’t an acceptable alternative to provide consistency.
4) **Update on CMI/319 Applications**

- Two CMI/319 applications were submitted – one for planning and one for implementation.
- Betsy Nightingale, MDEQ, stated that they are aiming to make a decision on the applications by March.
- Wayne County submitted an application for IDEP/non point source, targeting the ADW Ecorse Creek.

5) **Status Reports**

   a. Monitoring

   - Ric Lawson and Noel Mullett are working on analysis of the flow monitoring results. Six flow stations were installed with water level sensors, and then the data is processed.
   - A handout was provided with monitoring results in the Lower Huron River watershed.
     - Woods Creek – This site had good measurements
     - Bancroft-Noles – Anything below 0.5 ft for the water level is essentially no flow. This site only has high flows after heavy rain. It may be difficult to monitor, and other sites should be considered.
   - Wayne County is currently processing flow data but so far has seen high flashy flows.
   - The flashiness index on the HRWC data indicates how natural the flow is. The 1st quartile is the most natural; the 4th quartile is the flashiest. This is a MDEQ classification based on statewide analysis of USGS flow data. Streams in Michigan were not as bad as they could be. As implementation and monitoring continues, the flashiness index can be monitored to see if there is improvement in the Lower Huron watershed.

   b. Green Infrastructure Analysis

   - Leaf-off imagery was received from Sanborn at the end of 2008. Wayne County is working on analysis of the data. Land cover is expected to be classified by the end of March, and then City Green will be used to determine impervious land cover.

   c. Grow Zones

   - Ten of the 11 sites are moving forward and received approval from MDEQ.
   - Plant procurement is in progress and will be followed by a notification for bids.

6) **Standing Committee Reports**

   a. Finance – nothing to report
   b. Ecorse Creek Watershed Advisory Group – nothing to report
   c. Combined Downriver Watershed Advisory Group – nothing to report
   d. Lower Huron River Watershed Advisory Group

   - Ric Lawson reported that the group discussed planning public education and developing a strategic plan for the Lower Huron.
   - There was a recommendation from the Lower Huron group to develop an ADW-wide strategic plan targeting public education.

7) **Other Items and Announcements**

   - Kurt Heise, Wayne County, reported on the following DWSD activities:
     - There is a universal settlement for the DWSD lawsuit which may result in dismissal of the 1977 case.
       - Judge Feikens is meeting with the Directors Council, which consists of
DWSD and the Drain Offices of Oakland, Macomb, and Wayne Counties.

- There will be quarterly meetings to discuss concerns and resolve disputes before they get out of hand.
- They are trying to obtain funding for water/sewer projects.
- They are working to develop a new dispute resolution procedure to avoid legal actions.
  - The 800 MHz radio dispute has been resolved. The City of Detroit is to pay $27 million to reimburse a portion of the payment on the system.
  - The interest rate for Macomb County on the Oakland/Macomb interceptor sewer project will be recalculated.
  - DWSD is to transfer the Oakland/Macomb interceptor ownership to Oakland and Macomb Counties. Rates of the Wayne County users will not be affected.

- The Ecorse Creek Flood Control Project is moving forward with design and engineering. RFPs will be out the end of March/early April. The selection process will take place in the Spring with hopes to start the project in the Summer.
- Kurt Heise reported that the federal government is asking for input from Wayne County and others on potential infrastructure projects as part of the new infrastructure funding. These are wish list items. The emphasis is not just water/sewer. The focus is on job creation, so projects must be “shovel-ready”. The County is working with MDEQ to come up with projects.
- Eric Witte, Melvindale, announced Melvindale Days will be occurring June 13-14. The City would like to request educational booths for the event.

- MDEQ Announcements:
  - Jessica Koerner is the new ADW representative from MDEQ, but she is on maternity leave. Betsy will continue to fill in for her until she returns.
  - Betsy sent a spreadsheet with the status of the schools as nested jurisdictions for each community. Each community should review and let Betsy know if any changes need to be made regarding nested jurisdictions in their community.
  - Betsy is currently reviewing the annual reports to try and end the current permit cycle. She may be contacting communities with questions.

8) Set Next meeting Date(s)
   - The next meeting was set for Thursday April 23, 2009 at 9:30 am at the Taylor Meadows Golf Course.

9) Adjourn
   - There was a motion by Brownstown to adjourn the meeting. The motion was 2nd by Wyandotte. Passed unanimously.

Draft notes prepared by Michelle LaRose (OHM). Please forward comments on the draft notes to michelle.larose@ohm-advisors.com.
DRAFT AGENDA

ALLIANCE OF DOWNRIVER WATERSHEDS
Thursday April 30, 2009
2:00 pm
Taylor Meadows Golf Course
25360 Ecorse Road
Taylor, Michigan

1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of January 22, 2009 meeting notes  Action

2. Election of New Officers  Action

3. Officers Meeting Report
   a. Bylaw recommendations  Information
   b. 2009 budgeting and invoicing  Information
   c. 2009 Fiduciary services  Information
   d. 2009 Facilitation services  Information
   e. 2010 budgeting, fiduciary services, facilitation services  Information

4. ADW Budget Status
   a. Current status of total ADW budget & progress report  Information
   b. Current status of ADW membership  Information
   c. OHM Contract extension for 2009 after April 30 and additional funding  Action
   d. HRWC Contract extension for 2009 after April 30 and additional funding  Action
   e. Amendment #3 (Impact of c & d additional funding)  Action
   f. FODR & Stream Team contract extensions through November 2009  Action
   g. ECT Contract extension through November 2009  Action

5. Update on Contested Permit
   a. Progress report  Information
   b. Next steps  Information

6. Status Reports per ADW Budget Framework
   a. IDEP Activities
      - Update on activities  Information
      - IDEP training vouchers  Action
   b. Public Education Activities
      - Update on activities (including grow zones)  Information
   c. Progress Evaluation Activities
      - Update on results and activities  Information
   d. Planning and Reporting
      - Update on CMI/319 applications  Information

7. Standing Committee Reports
   a. Ecorse Creek Watershed Advisory Group: Progress Report  Information
   c. Lower Huron River Watershed Advisory Group: Progress Report  Information
1) Welcome: Craig Lyon from the City of Taylor opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Bob Daniels, City of Wyandotte (new designate)
- Scott Foland, City of Woodhaven (new designate)
- Mark Gahry, Brownstown Township
- James Gorrid, City of Gibraltar
- Rick Lang, City of Allen Park
- Craig Lyon, City of Taylor
- Roy Schrameck, ECT, City of Rockwood
- Bryan Wagoner, Wayne County Airport Authority
- Tim Walsh, Village of South Rockwood
- Kevin Buford, City of Westland (alternate)
- Brent Florek, City of Gibraltar, Gross Ile (alternate)
- Noel Mullett, WCDOE (alternate)
- Derrick Schueller, City of Romulus (alternate)
- Dan Swallow, Van Buren Township (alternate)

**Other Interested Parties:**
- Dan Brooks, Wade Trim for Dearborn Heights
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins and Horton, PC, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Betsy Nightingale, MDEQ
- Vicki Putala, OHM
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. *Action items* for the future are shown in bold italics.

1) **Welcome and Introductions**
   a. Role call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – there were no proposed changes to the agenda.
   c. Approval of the January 22, 2009 meeting notes – **ACTION**: passed unanimously.

2) **Election of New Officers**
   **ACTION**: The election of new Officers as presented was carried:
   - Chair: Craig Lyon
   - Vice-Chair: Mark Gahry
   - Treasurer: Tim Walsh
   - Secretary: Dan Swallow

   **ACTION**: Following the meeting, a vote was taken via e-mail to approve the following change in Officers:
   - Treasurer: Dan Swallow
   - Secretary: Tim Walsh

3.4) **Officers Meeting Report and ADW Budget Status**
   The following was provided as information to the ADW:

   - Action items presented in the agenda under item 4 were discussed concurrently with the summarized discussion resulting from the Officers Meeting (as presented below).
   - It was reported that the Officers determined there was no need to change the existing bylaws at this time.
   - There was discussion in revising the ADW fiscal year to be consistent with the calendar year. There will be no request for additional funding from ADW members for the duration of activities anticipated through the remainder of 2009.
   - Dues for the 2010 calendar year are due by December 31, 2009 (2-year budget). These dues may be paid in two (2) installments.
   - It was stated that the second installment from Huron Township remains outstanding and that a letter was issued approximately a month ago.
   - Discussion occurred to extend the existing OHM contract, with a budget amendment and additional funding request. Vicki Putala spoke on the proposal to provide the following services from May 1, 2009 through to December 31, 2009:

     - ADW Facilitation, Staff Support and Administration $20,700
     - Website Consolidation and Maintenance $ 1,900
     - Annual Report Sections $ 3,400
     - Progress Evaluation Strategy Planning $ 2,900
     - Total Base Services $28,900


The proposal letter further detailed an estimate to provide the following additional services:

- Grant Application $9,400
- Contested Case Assistance and Other Compliance Support $10,000
  Total $19,400

**ACTION:** Carried unanimously

- Discussion occurred to extend the existing HRWC contract, with a budget amendment and additional funding request. The submitted tasks outlined in the proposal is summarized below:

  - Implementing and marketing Grow Zone events $1,560
  - Evaluation/Assessment $7,800
  **Total Services** $9,360

**ACTION:** Carried unanimously

- Contract extensions for FODR, Stream Team and ECT were briefly discussed and requested, noting no additional funds were attached to the requests.

**ACTION:** Carried unanimously

5) **Update on Contested Permit**

Patrick McCauley presented a status update in regard to the Contested Case Permit, noting the following points:

- A status report of the discussion/movement to date with the MDEQ is to be submitted to the Administrative Law Judge by May 15th, 2009. The intent is to meet with the MDEQ prior to this date.
- Discussion at the meeting with MDEQ is anticipated to suggest that a “one size fits all” approach may not work for everyone and that perhaps the development of varying templates/alternate approaches may be an option. Concerns lie with MDEQ’s authority and current permit requirements. Additional discussion suggested there is a seemingly disregard for the efforts of the watershed groups to date.
- Kevin Buford inquired as to whether there was anything further needed from the ADW for the May 15th meeting; Patrick McCauley suggested nothing was needed at this time.
- Work product has/will be reviewed by sub-committee.
- Kevin Buford extended thanks to all the Attorneys for their effort to date.
6) **Status Report per ADW Budget Framework**

a. **IDEP Activities**
- It was reported that the Lincoln Park corrections were verified in March.
- It was reported that Wayne County received a $192,000 CMI grant for IDEP investigations in the ADW, with a focus on the Ecorse Creek.
- A motion was made to approve vouchers for ADW members for the upcoming IDEP training programs for staff. The discussion evolved to allow a not to exceed amount of $3,000, estimating this may equate to approximately 40 vouchers. **ACTION:** Carried Unanimously
- It was reported that Kurt Heise is trying to further support for the Ecorse Creek Project which is currently on hold.

b. **Public Education Activities**
- Encouragement was given to the communities to contact Wayne County for literature for placement within public buildings, etc.
- The “Healthy Lawn Care Program for Watershed Protection” flyer and program were highlighted; emphasizing the program puts landscape companies through an audit process for “Healthy Lawn care”. Earth friendly fertilizers and retailers are endorsed by the Michigan Green Industry Association (MGIA). Flyers may be obtained from Wayne County.
- Design for the ten (10) grow zone sites is complete, noting that specific planting dates are still required. It was further emphasized that planting shouldn't really occur until after May 15th, 2009. Permanent signs will be placed at each of the sites.
- Discussion occurred in regard to continuing the mini-grant fund program into next year. Mark Gahry suggested the preparation of a guideline for the grow zone process to assist in continuance of the program. **Action:** Forward to the PEP subcommittee for consideration. Further consider the inclusion of industrial areas and schools.

c. **Progress Evaluation Activities**
- Ric Lawson reported that headway has been made on the long term monitoring initiative. The discharge curves, preliminary results and development of a 5-year monitoring plan were discussed. It was suggested these results will be of assistance for use in future grant applications. **Action:** Forward to the Technical Subcommittee for review and discussion.
- A question arose as to the overall goal of the monitoring and whether a report would be generated upon completion. It was suggested and estimated that another year of monitoring and data collection for loadings and flow is still needed. The intent is to take the concentrations from 2007, compare the flow data and try to “tell a system story” with what may be transpiring. It is a long term methodology to see if there are system responses and changes to the implementation of the practices being undertaken. What is currently being developed is essentially a “base line” for future comparisons. **Action:** Ric Lawson will meet with Wayne County to discuss how to move forward with the data.
d. **Planning and Reporting**
   - There is no update on the two (2) CMI grants submitted by the ADW. It was suggested this may still be two (2) months out.

7) **Standing Committee Reports**
   a. **Ecorse Creek Watershed Advisory Group**
      - No activities were reported.
   b. **Combined Downriver Watershed Advisory Group**
      - No activities were reported.
   c. **Lower Huron River Watershed Advisory Group**
      - No activities were reported.

8) **Other Items and Announcements**
   - Betsy Nightingale from the MDEQ indicated she would remain as the point of contact until mid August.
   - Vicki Putala indicated she had attended an April 23rd, 2009 meeting with the Kresge Foundation where she learned of several categories for which there may be potential funding. She provided information to the Foundation outlining the purpose and goals of the ADW and further discussed the challenge of adequate funding.  
     **Action:** Vicki indicated she would follow up with the Kresge Foundation.
   - OHM and Wade Trim have been asked to complete a preliminary QA/QC review of the Sanborn land cover data. Comments will be forwarded to Wayne County.

9) **Summary of Action Items and Items for Next Meeting**
   Action items are highlighted throughout the document.

10) **Set Next Meeting Date(s)**
    A specific meeting date was not set; however, it was suggested that the budget should be discussed at a summer meeting with a vote for approval set for the fall meeting. It was further suggested that the Joint Committee meet to draft the budget and then present to the full ADW. 
    **Action:** Set a meeting date in June for the Officers with a full ADW to be scheduled thereafter. Dates will be e-mailed to members.

11) **Adjourn**
    There was a motion by Brownstown, seconded by Westland to adjourn the meeting. The motion passed unanimously.
9. Other Items and Announcements

10. Summary of Action Items and Items for Next Meeting

11. Set Next Meeting Date(s)

12. Adjourn
1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present  
   b. Addition or Changes to Draft Agenda  
   c. Approval of April 30, 2009 meeting notes  

2. Finance Committee Report
   a. Current ADW Financial Status  
   b. 2010-2011 Financing Plan & Future Assessments  
   c. 2010 Budget  
      i) 2010 Budget Approval  
      ii) Upcoming Contracts  
      iii) Inter-agency Agreements  

3. Update on Contested Permit
   a. Progress report  
   b. Next steps  

4. Status Reports per ADW Budget Framework
   a. IDEP Activities  
      • Update on IDEP grant  
      • Focus of 2010 IDEP efforts  
   b. Public Education Activities  
      • Grow Zone presentation  
      • River Crossing Signage  
      • Topics for pollution prevention literature  
   c. Progress Evaluation Activities  
      • Draft evaluation report for grow zone grant  
      • Long-term monitoring strategy  
      • Future monitoring options  
      • Green Infrastructure/Land Cover Analysis Datasets  
   d. Planning and Reporting  
      • Update on CMI/319 grant applications  
      • Sustain our Great Lakes Community & Stewardship Grants  
      • Annual Reports  

5. Standing Committee Reports

6. Other Items and Announcements  

7. Summary of Action Items and Items for Next Meeting  

8. Set Next Meeting Date (November)  

9. Adjourn
1) Welcome: Mark Gahry from Brownstown Township opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Ron Caryl, Sumpter Township
- Mark Gahry, Brownstown Township
- James Gorris, City of Gibraltar
- Neil Greene, Woodhaven-Brownstown School District
- Scott Foland, City of Woodhaven
- Rick Lang, City of Allen Park
- Bryan Wagoner, Wayne County Airport Authority
- Tim Walsh, Village of South Rockwood
- Eric Witte, City of Melvindale
- Brent Florek, Grosse Ile Township (alternate)
- Noel Mullett, WCDOE (alternate)
- Derrick Schueller, Romulus (alternate)
- Dan Swallow, Van Buren Township (alternate)

**Other Interested Parties:**
- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Friends of Detroit River
- Leah Groya, Wade Trim
- Michelle LaRose, OHM for Huron Township
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Vicki Putala, OHM
- Demetria Janus, ECT for Rockwood
- Razik Alsaigh, Wayne County
- Brian Harnos, City of Westland
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – there were no proposed changes to the agenda
   c. Approval of April 30, 2009 meeting notes. Note: The ADW Officer elections were corrected through an email vote. Tim Walsh is now the ADW Secretary, and Dan Swallow is now the ADW Treasurer. ACTION: There was a motion by Gibraltar to accept the April 30, 2009 meeting notes. The motion was 2nd by Allen Park. Passed unanimously.

2) Finance Committee Report
   a. Current ADW Financial Status
      • A handout was distributed summarizing 2009 dues paid-to-date by agency.
      • A handout was distributed that provides a financial status report for all budgeted ADW activities.
   b. 2010-2011 Financing Plan & Future Assessments
      • A handout was distributed that provides the 2010-2011 Financing Plan for the ADW.
      • Dan Swallow discussed the financing plan. The plan provides the total amount budgeted for each activity, the amount of ADW funds going toward each activity, the amount of grant dollars that will be received, and the amount provided by other entities other than the ADW.
   c. 2010 Budget
      i. 2010 Budget Approval
         • The bylaws state that there will be yearly assessments. However, there was not a 2008 assessment. The hope is to stretch the 2009 assessment through 2010 and possibly partly into 2011.
         • There will need to be an assessment again in 2010 in order to cover 2011 costs.
         • When dividing the 2010-2011 plan into yearly budgets, the 2010 budget will be greater than 2011 because some grant activities (such as green roof installation) will occur in 2010.
         • ACTION – There was a motion by Allen Park to adopt the 2010 budget. The motion was 2nd by Melvindale. Passed unanimously.
      ii. Upcoming Contracts
         • Contracts will be necessary for the group to work with OHM, HRWC, Wayne County (fiduciary), and Lawrence Tech.
         • For those agencies currently under contract, the new contracts will be similar to those currently in place.
      iii. Inter-agency Agreements
         • An inter-agency agreement with the Woodhaven-Brownstown School District is necessary for the green roof project.
         • Wayne County will be working with Patrick McCauley to develop/draft contracts and agreements for the next meeting. At the next meeting the contracts/agreements will be presented for approval by the ADW.
         • Send concerns with existing contracts/agreements to the ADW
3) **Update on Contested Permit**
   a. Progress Report - provided by Patrick McCauley
      • MDEQ filed a motion to dismiss the Riverview lawsuit (pending the outcome of the other lawsuit and claiming Riverview has not exhausted all resources/avenues)
      • The lawyers have recommended that the judge put a hold on the administrative hearing, but MDEQ wants it to move forward.
      • The administrative hearing will eventually need to be reviewed by the Ingham County Circuit Court
      • The lawyers have been making an effort to defend the work that has been done under the existing permit
         o The permittees in the watershed have been making great strides – why is a new permit necessary
         o The permittees need more time to develop data on the corrective measures taken so far
         o The lawyers have described the approach the permittees have taken so far – formal organization of the ADW/ARC, developing and spending budgets, making progress on water quality, etc.
      • Alternative options were submitted to MDEQ, but no response was received
      • An order was issued September 16 to move the administrative hearing process forward - Patrick needs a statement of position from the permittees.
      • Upcoming dates include the following:
         o Petitioners file a scheduling motion by September 25
         o MDEQ files and serves a response by to the motion by October 15
         o Petitioners file a more definitive statement by November 24
      • The Administrative Law Judge wants to see a more definitive statement of objections. He has not seen any of the submissions to MDEQ so far. This information will be fine-tuned and formally submitted to the Judge.
      • Patrick stated that it would be helpful to have a document summarizing what the watershed group has done to date, what they plan on doing, what are the benefits, why we should continue under the existing permit, etc.
      • Wayne County has assembled a lot of information to date, and the annual reports provide a summary of activities completed each year. *The OHM team will put together a summary for Patrick and include all the necessary documentation such as maps, budgets, schedules, etc.*
      • There was a suggestion to have the Friends of the Detroit River submit a letter of support for ADW efforts. Bob Burns will solicit input from the organization to see if there is interest.
      • **ACTION:** There was a motion by Allen Park to authorize $5,000 for the OHM team to compile past efforts of the ADW for Patrick. The motion was 2nd by South Rockwood. Passed unanimously.

4) **Status Reports**
   a. IDEP Activities
      • A handout was provided showing the locations/prioritizations for advanced IDEP investigations. Feedback on the locations can be sent to Noel Mullet.
   b. Public Education
      • There are line items in the ADW budget for river crossing signs and pollution prevention literature. A Public Education Committee meeting will be held to discuss
these and other public education options for the upcoming year. Bryon Wagoner volunteered to schedule the meeting and lead the discussion.

- A presentation was made by Noel Mullet showing statistics and photos of the grow zones.

c. Progress Evaluation
- Data is still coming in from the recent monitoring efforts. A report needs to be developed and submitted with the grow zone grant in order to meet the grant requirements. The report is being drafted in a manner that will also make it useful for ADW needs such as reporting requirements, input for the contested case, etc.
- More details are needed in the long-term monitoring strategy in order to meet the SWPPI requirements. A draft will be prepared by the next meeting.
- The ADW needs to consider future monitoring needs:
  - Do we need to do more or less monitoring?
  - Should the monitoring budget decrease and shift to other activities once a baseline of data is established?
- A handout was provided showing the preliminary results of the land cover data classification. DVDs will be sent to the primary contact for each ADW member.

d. Planning and Reporting
- The ADW was awarded the CMI/319 grant. A handout was provided summarizing the budget for the grant activities.
- A handout was provided for another grant opportunity called “Sustain Our Great Lakes.” There are two options for applications: Community grants that involve smaller projects and Stewardship grants that involve large-scale projects.
  - Wayne County is planning the Elizabeth Park Canal restoration, and this may be a good project to use as an anchor for the Stewardship Grant. The Wayne County Parks Department already has the required match available in their budget. Project ideas for this grant should be sent to Michelle LaRose.
  - A motion was made by Wayne County to authorize the facilitation team to spend $2,000 on the pre-application for the Stewardship Grant. The motion was 2nd by Melvindale. After some discussion, the motion passed unanimously.
- A summary of ADW activities to include in annual reports will be sent out in October.

5) Standing Committee Reports
   a. Ecorse Creek Watershed Advisory Group – nothing to report
   b. Combined Downriver Watershed Advisory Group – nothing to report
   c. Lower Huron River Watershed Advisory Group - nothing to report

6) Set Next meeting Date(s)
   - The next meeting was set for Tuesday November 24, 2009 at 9:00 am at the Wade-Trim office in Taylor.

Draft notes prepared by Michelle LaRose (OHM). Please forward comments on the draft notes to michelle.larose@ohm-advisors.com.
DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, December 16, 2009
1:30 pm
Wade-Trim
25251 Northline Road
Taylor, Michigan

1. Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of September 23, 2009 meeting notes

2. Finance Committee Report
   a. Current Budget Status
   b. Amendment #4 to the Current Budget
   c. Amendment #1 to the 2010 Budget
   d. Membership Dues and Invoicing Options for 2010-2011
   e. Review/Ratification of Fiduciary Agreement w/Wayne County

3. Update on Contested Permit
   a. Progress report
   b. Next steps

4. Status Reports per ADW Budget Framework
   a. IDEP Activities
   b. PE Committee Recommendation for 2010 Budget
   c. Progress Evaluation Activities
   d. Planning and Reporting
      a. GLRI Grant Opportunity

5. Standing Committee Reports
   a. Public Education:
      Progress Report
   b. Ecorse Creek Watershed Advisory Group:
      Progress Report
   c. Combined Downriver Watershed Advisory Group:
      Progress Report
   d. Lower Huron River Watershed Advisory Group:
      Progress Report

6. Other Items and Announcements

7. Summary of Action Items and Items for Next Meeting

8. Set Next Meeting Date

9. Adjourn
1) Welcome: Mark Gahry from Brownstown Township opened the meeting. In attendance were:

**Designated or Alternate Community Representative:**
- Mark Gahry, Brownstown Township
- James Gorris, City of Gibraltar
- Neil Greene, Woodhaven-Brownstown School District
- Mark Kowalewski, City of Wyandotte
- Rick Lang, City of Allen Park
- Roy Schrameck, City of Rockwood
- Bryan Wagoner, Wayne County Airport Authority
- Tim Walsh, Village of South Rockwood
- Eric Witte, City of Melvindale
- Brian Arp, City of Gibraltar
- Brent Florek, Grosse Ile Township (alternate)
- Mark Gaworecki, City of Southgate (alternate)
- Noel Mullett, WCDOE (alternate)
- Derrick Schueller, Romulus (alternate)
- Dan Swallow, Van Buren Township (alternate)

**Other Interested Parties:**
- Dan Brooks, Wade Trim for Dearborn Heights
- Robert Burns, Friends of Detroit River
- Michelle LaRose, OHM for Huron Township
- Ric Lawson, HRWC
- Patrick McCauley, Giarmarco, Mullins, & Horton, for Taylor and Dearborn Heights
- Kelly McRobb-Ackland, Wade Trim for Allen Park
- Vicki Putala, OHM
- Razik Alsaigh, Wayne County
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Role Call of Alliance Members and Alternates Present – role call was performed and a quorum was present.
   b. Addition or Changes to Draft Agenda – there were no proposed changes to the agenda
   c. Approval of September 23, 2009 meeting notes. ACTION: There was a motion by Rockwood to accept the September 23, 2009 meeting notes. The motion was 2nd by Gibraltar. Passed unanimously.

2) Finance Committee Report
   a. Current Budget Status
      • A handout was distributed summarizing the current ADW financial status. The summary is through 12/11/09, and invoices from the facilitation team and others are still expected.
      • The handout includes a summary of dues paid to date. Some members have paid the first installment and still need to pay the second installment.
      • Berlin Township has not paid dues. Based on an email, they are believed to have opted out of the Phase II permit and are expected to withdraw from the ADW as a result. ACTION: There was a motion by Melvindale to have the facilitation team draft a letter to Berlin Township as a follow up to the email. The motion was 2nd by South Rockwood. Passed unanimously.
   b. Amendment #4 to the Current Budget
      • A handout of Amendment #4 was distributed.
      • The IDEP budget was reduced because not all of the vouchers have been used. There was also some budget leftover on the grow zone contract with ECT and grow zone workshops/projects. Amendment #4 reduces the total budget from $626,400 to $622,400. ACTION: There was a motion by Melvindale to approve Amendment #4. Motion was 2nd by Romulus. Passed unanimously.
   c. Amendment #1 to the 2010 Budget
      • A handout of Amendment #1 was distributed.
      • $12,000 was added to the 2010 budget for finalizing the grow zones grant. ACTION: There was a motion by Melvindale to approve Amendment #1. Motion was 2nd by Rockwood. Passed unanimously.
   d. Membership Dues and Invoicing Options for 2010-2011
      • The ADW invoicing schedule has been skipping every other year. The Finance Committee recommendation for the future dues is to reduce the dues and invoice once per year. ACTION: There was a motion by Allen Park to send invoices each year on October 1 with payments due on January 1. The annual dues will be based on a budget that is developed by September 1 each year. Motion was 2nd by Melvindale. Passed unanimously.
   e. Review/Ratification of Fiduciary Agreement with Wayne County
      • A handout of the fiduciary agreement was provided. This agreement is similar to the original agreement and has been reviewed by Patrick McCauley.
      • Consensus of the group was to continue to bring discussions like this to the ADW for approval.
f. Other Discussion Items
   • Razik needs to continue to work on contracts for the 2010 activities.
   • The 2010 grant activities cannot begin until there is a contract with the State.
     The State is still working on the language of the contract.
   • The Officers need to review the Facilitation Services proposal. There will need to
     be a meeting in late January to approve the state contract and the proposal.

   **ACTION:** There was a motion by Melvindale to allow the Executive Committee of
   the ADW to sign the agreement with OHM for Facilitation Services once the
   agreement is finalized. The motion was 2nd by Gibraltar. Passed unanimously.

3) **Update on Contested Permit**
   • MDEQ does not intend to modify the permit but will consider alternative approaches.
     There is concern that alternatives that are accepted this round might not be accepted next
     time. Discussions have halted.
   • The City of Riverview filed a complaint as a class action. The State, as a result, filed a
     challenge that the allegations were improper. The State’s motion to throw out the
     Riverview case was denied. Communities were given the opportunity to file a new
     complaint or intervene with their own attorneys. The City of Novi submitted a request to
     issue a stay of the administrative proceedings. The State filed an opposing request. This
     will be heard by the Ingham County Circuit Court Judge on December 17. A new
     scheduling order is expected after the December 17 ruling. **Note:** Since the meeting, the
     Ingham County Circuit Court Judge issued an injunction staying the Administrative
     Contested Case Appeal to allow the issues to be tried in Court.
   • A handout summarizing the ADW activities to date was provided. This was submitted to
     Patrick McCauley for review to potentially use with the contested case, if needed. The
     **OHM Team will work with Patrick to finalize the document.**

4) **Status Reports**
   a. IDEP Activities
      • Contracts are in place for the IDEP grant.
      • **ADW members should send feedback to Noel Mullett on suggestions for IDEP
        investigation locations.**
   b. PE Committee Recommendation for 2010 Budget
      • A Public Education Committee meeting was held on November 4 to discuss the focus
        of the PE efforts. A handout was provided with recommendations.
   c. Progress Evaluation
      • A Benthic Monitoring handout for the Lower Huron River watershed was provided.
        This report includes the results of the most recent monitoring efforts in October 2009.
      • This information is being pulled into a comprehensive report for grow zone reporting
        and as an initial report to provide a baseline status of the ADW. This can be used
        with the long-term monitoring plan and will help measure effectiveness.
      • A handout was also provided showing a slideshow of efforts in the Middle Rouge
        Watershed. This is an example of what was pulled together for the Hines Park grow
        zone grant.
   d. Planning and Reporting
      i. GLRI Grant Opportunity
         • A handout was provided summarizing the Great Lakes Restoration
           Initiative grant opportunity.
         • The MDEQ is applying for this funding, and if awarded, they may decide
to roll out the funding to the local communities.
  - SEMCOG is working with Counties to apply for 3 grants relating to green infrastructure.
  - The ADW may be able to use the Wayne County Elizabeth Park project as an anchor to use with other projects throughout the ADW.
  - **ACTION:** There was a motion by South Rockwood to authorize the facilitation team to use the rest of the 2009 grant application budget to submit an application for this grant program ($7,400). Motion was 2nd by Woodhaven-Brownstown School District. Passed unanimously.

5) **Standing Committee Reports**

None of the WAGs have met since the last ADW meeting. There will be discussions in the coming year about updates to the Watershed Management Plans.

a. Ecorse Creek Watershed Advisory Group
b. Combined Downriver Watershed Advisory Group
c. Lower Huron River Watershed Advisory Group

6) **Other Items**

- **OHM will be sending out an email with the ADW sign-in sheet for each ADW member to update with the correct contact information.**

7) **Set Next meeting Date(s)**

- The next meeting was set for Thursday January 21, 2010 at 1:30 pm at the Wade-Trim office in Taylor.

8) **Adjourn**

- There was a motion by Melvindale to adjourn the meeting. The motion was 2nd by Romulus. Passed unanimously.

Draft notes prepared by Michelle LaRose (OHM). Please forward comments on the draft notes to michelle.larose@ohm-advisors.com.