DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, February 11, 2015
1:30 pm
Wade-Trim
25251 Northline Road
Taylor, Michigan

1. Welcome and Introductions
   a. Roll Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of December 2, 2014 meeting notes

2. Permit Update
   a. Contested Permit

3. Status Reports per ADW Budget Framework
   a. IDEP Activities
      • 2015 Scope/Budget
      • Facilities Dye Testing
      • Collaborative IDEP Plan
      • Collaborative Outfall Map
   b. Planning and Reporting – Grants Update
      • 2015 Scope/Budget
   c. Progress Evaluation Activities Update
      • 2015 Scope/Budget
      • 2014 Monitoring Summary
   d. Public Education Tasks
      • 2015 Scope/Budget
      • Green Schools Update
      • Watershed/Creek Crossing Signage
      • Pet Waste Campaign
   e. Additional Storm Water Management Activities
      • 2015 Scope/Budget

4. Finance Committee Report
   a. Financial Status Report 2014
   b. 2015 Budget
   c. ADW Bylaws Update

5. Other Items and Announcements

6. Summary of Action Items and Items for Next Meeting

7. Set Next Meeting Date

8. Adjourn
Alliance of Downriver Watersheds
Meeting Notes
February 11, 2015 1:30 pm

1) Welcome: Mark Gahry from Brownstown Township opened the meeting. In attendance were:

Designated or Alternate Community Representative:
- Bill Baker, City of Gibraltar
- Dan Brooks, City of Dearborn Heights
- Brent Florek, Charles Raines for Gibraltar, Grosse Ile, Riverview, Rockwood, Melvindale, and Flat Rock
- Mark Gahry, Brownstown Township
- AJS for Mark Gaworecki, Hennessey Engineers for Belleville, Southgate, Woodhaven, and Lincoln Park
- Jim Gorris, City of Gibraltar
- Bruce Hammond, Charles Raines for Melvindale
- Terry Kehr, City of Allen Park
- Kelly McRobb-Ackland, Wade Trim for City of Taylor
- Noel Mullett, Wayne County
- Vicki Putala, OHM for City of Westland
- Roberto Scappaticci, City of Romulus
- Matthew Sype, City of Flat Rock

Other Interested Parties:
- Razik Alsaigh, Wayne County
- Robert Burns, Friends of Detroit River
- Leah Groya, Living LAB
- Jessica Koerner, MDEQ
- Stevi Kosloskey, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorek, Morgan, Greco & McCauley
- Elizabeth Thacker, OHM
- Brian Woodworth, Wade Trim
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) Welcome and Introductions
   a. Roll Call of Alliance Members and Alternates Present – roll call was performed and there was a quorum present.
   b. Addition or Changes to Draft Agenda – There were no proposed changes to the agenda.
   c. Approval of December 2, 2014 meeting notes - ACTION: There was a motion by Melvindale to accept the December 2, 2014 meeting notes. Seconded by Grosse Ile. Passed unanimously.

2) Permit Update
   a. Contested Case
      - Patrick McCauley reported that on February 3, the Michigan Supreme Court denied the request to rehear the case. This effectively ends the Headlee constitutional challenge.
      - Patrick will soon be meeting in order to come up with a recommendation for going forward. There are other issues that can be argued in circuit court (non-Headlee related).

3) Status Reports for ADW Budget Framework
   a. IDEP Activities – Noel Mullett provided an update
      - 2015 tasks are very similar to those done in 2014. This year there will be a traditional IDEP training workshop in Washtenaw County (probably September or October)
      - Collaborative IDEP Action Plan – The plan is still a work in progress
      - Collaborative Outfall Map – Wayne County is having trouble getting outfall information from communities and will make another request.
      - Three complaints were received during the October – December 2014 period. All complaints were investigated.
   b. Planning and Reporting – Grants Update
      - For 2015, $18,000 of the ADW budget has been allocated for grant submittals. This should allow for up to 3 grants. This money does not have to be used.
      - It appears that the GLRI emerald ash borer grant was accepted and will move forward. The grant is for 430 trees to be planted in the ROW, as well as Elizabeth Park.
      - Wayne County submitted a grant application for invasive species control which requires an ADW match of $750. Although they have not received anything officially, it appears that they are finalists to receive the grant.
      - In December, Wayne County submitted the same invasive species control project for a grant from the State. They are still waiting to hear back.
   c. Progress Evaluation Activities Update
      - In 2015, progress evaluation will continue as previously done with macroinvertebrate, water quality, and limited flow monitoring.
      - Ric Lawson presented the 2014 monitoring summary. Ric will post the presentation to the ADW website.
The overall conclusions for 2014 are:
  o Macroinvertebrate diversity seems to be stabilizing
  o Phosphorous is high and stable throughout
  o A large September storm drove sediment runoff
  o E. coli was high and increased in 2014, except in Woods and Smith Creeks.
  o Conductivity was high and increasing (possibly due to salt runoff)
  o Dissolved Oxygen was good except at Brownstown, Silver and Upper Ecorse Creeks.
  o Additional conclusions will be discussed in the 2014 report.

d. Public Education Tasks Update
  • The major tasks for 2015 include:
    o Green School Literature and Seedling Distribution
    o Develop Collaborative PEP
    o Invasive Species Training (through grant)
    o Public Ed Survey Research
    o ADW traveling display (design and creation) – a subcommittee is forming. Please let Leah Groya know if you’d like to participate.
    o Educational Events Staffing
    o 2016 Stormwater Calendars
  • Pet Waste Campaign – Pam Labadie reported
    o The goal of the campaign was to communicate that pet waste is a water quality issue which will hopefully lead to a reduction in bacteria levels in the watershed.
    o 148 locations received campaign materials.
    o Pam would like to follow-up to see how distribution went.
    o A press release is planned for the spring.
    o Communities should have received materials. Please let Leah or Pam know if you would like additional materials.
  • Green Schools Update
    o The 2014 ADW Trees for Green Schools has been completed. Fourteen (14) schools accepted trees, which were delivered in October.
  • Watershed/Creek Crossing Signage
    o Twelve (12) signs were delivered to the respective ADW members in October. Four (4) of the 12 have been installed so far.
  • Mark Gahry asked if it would be beneficial to have an ADW Facebook page. *The Public Education Committee will look into this.*

e. Additional Storm Water Management Activities
  • The 2015 scope/budget includes a task for creating a “project pipeline.” The intent of the task is to have projects with a conceptual plan that are ready for grant applications.
  • ADW members would get reimbursed for up to $5,000 (up to 5 projects total)
  • A form was distributed. If ADW members would like to submit a project for consideration, the form needs to be completed and returned by March 27. *Elizabeth will send out an electronic version of the form to ADW members.*
  • Projects should be water-quality focused.
4) **Finance Committee Report**
   a. **Financial Status Report 2014**
      - Razik reported that he expects approximately $46k to carry over from 2014 to 2015. There are still 2014 invoices that need to be processed.
      - Huron Twp and Flat Rock have outstanding dues from 2014. Razik spoke to them in January and believes that they will pay. *Razik will send the 2014 invoices to these members again.*
   b. **2015 Budget**
      - Contractually everything is set to go. No money has been spent yet.
      - 2015 invoices have been sent out.
      - *Razik will look into sending a statement of reminder for 2nd payment.*
   c. **ADW Bylaws Update**
      - The amended bylaws were approved at the last ADW meeting. They will become effective once at least half of the governing bodies of ADW members approve the amended bylaws within the specified 5 month time period.
      - So far Razik has received 4 resolutions. *Elizabeth will send a reminder email to ADW members.*

5) **Other Items and Announcements**
   a. Bob Burns reported that the Detroit Riverkeepers will be hosting a fundraiser on March 28. There will be presentations focusing on their GLRI grant projects. Information for the fundraiser will be on their website soon. *Bob will forward the fundraiser flyer to Elizabeth so she can email it to the ADW.*
   b. Jessica Koerner reported that new SEMCOG tip cards will be coming out soon.

6) **Summary of Action Items and Items for Next Meeting**
   - Ric to post the monitoring presentation to the ADW website
   - Public Ed Committee will explore the idea of an ADW Facebook page
   - Elizabeth to email out an electronic copy of the project pipeline form
   - Razik will send 2014 invoices again to Huron Twp and Flat Rock
   - Razik to look into sending a statement of reminder for 2nd payments
   - Elizabeth to send an email reminder for bylaws approval
   - Bob Burns to forward the Detroit Riverkeeper fundraiser flyer to Elizabeth for distribution to the ADW.

7) **Set Next Meeting Date**
The next meeting date was set for April 15, 2015 at 1:30 pm at Wade Trim’s offices in Taylor.

8) **Adjourn**
DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, May 27, 2015
1:30 pm
Wade-Trim
25251 Northline Road
Taylor, Michigan

1. Welcome and Introductions
   a. Roll Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of February 11, 2015 meeting notes

2. Finance Committee Report
   a. Financial Status Report 2014 - Final
   b. Financial Status Report 2015
   c. ADW Bylaws Update

3. Permit Update
   a. Contested Permit

4. Status Reports per ADW Budget Framework
   a. IDEP Activities
      • 2015 Activities Update
   b. Planning and Reporting – Grants Update
      • Invasive Species Grant
      • Emerald Ash Borer Grant
   c. Progress Evaluation Activities Update
      • 2015 Activities Update
   d. Public Education Tasks
      • Pet waste campaign
      • 2016 Calendars
      • ADW Traveling Display
      • Green Schools Update
      • Watershed Signage
   e. Additional Storm Water Management Activities
      • Project Pipeline

5. Other Items and Announcements

6. Summary of Action Items and Items for Next Meeting

7. Set Next Meeting Date

8. Adjourn
Alliance of Downriver Watersheds  
Meeting Notes  
May 27, 2015 1:30 pm

1) Welcome: Mark Gahry from Brownstown Township opened the meeting. In attendance were:

Designated or Alternate Community Representative:
- Dan Brooks, City of Dearborn Heights
- Brent Florek, Charles Raines for Gibraltar, Grosse Ile, Riverview, Rockwood, Melvindale, and Flat Rock
- Mark Gahry, Brownstown Township
- Mark Gaworecki, Hennessey Engineers for Belleville, Southgate, Woodhaven
- Jim Gorris, City of Gibraltar
- John Kozuh, City of Lincoln Park
- Ken Kunka, Sumpter Township
- Kelly McRobb-Ackland, Wade Trim for City of Taylor
- Gregory Meyring, City of Wyandotte
- Noel Mullett, Wayne County
- Glenn Nogiec, City of Taylor
- Vicki Putala, OHM for City of Westland
- Matthew Sype, City of Flat Rock

Other Interested Parties:
- Razik Alsaigh, Wayne County
- Robert Burns, Friends of Detroit River
- Leah Groya, Living LAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorek, Morgan, Greco & McCauley
- Elizabeth Thacker, OHM
OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters. Action Items for the future are shown in bold italics.

1) **Welcome and Introductions**
   a. Roll Call of Alliance Members and Alternates Present – roll call was performed and there was a quorum present.
   b. Addition or Changes to Draft Agenda – There were no proposed changes to the agenda.
   c. Approval of February 11, 2015 meeting notes - ACTION: There was a motion by Gibraltar to accept the February 11, 2015 meeting notes. Seconded by Flat Rock. Passed unanimously.

2) **Finance Committee Report**
   a. Financial Status Report 2014 - Final
      - Razik Alsaigh reported that all 2014 dues and bills have been paid.
      - $115k will be moved from the 2014 to the 2015 budget.
   b. Financial Status Report 2015
      - A lot of members have paid the 2015 dues in full.
      - Huron Twp and the Woodhaven-Brownstown Schools have missed the 1st payment for 2015.
      - The first bills for 2015 are just now coming in.
   c. ADW Bylaws Update
      - Razik has received 14/24 resolutions. Therefore, the bylaws are officially adopted.
      - Patrick McCauley reported that even though the bylaws are officially adopted, it would still be good for the remaining communities to pass a resolution adopting the bylaws. Elizabeth will send out a reminder email.

3) **Permit Update**
   a. Contested Case – Patrick McCauley reported
      - There is a stay of proceedings on the contested case until May 1.
      - The judge has ordered the parties to meet prior to July 1 (date not yet set)
      - The State will be filing for dismissal based on the withdrawal of the 2008 permit. Communities will be filing to recover their costs.
      - Shortcomings of the 2008 permit are replicated in the new permit. Patrick is asking for communities to pinpoint issues with the new permit and email him. The facilitation team will help collect and draft problems with the new permit and report to Patrick.
      - Since the new permit is an individual permit and not a general permit, each community would need to challenge it individually.

4) **Status Reports for ADW Budget Framework**
   a. IDEP Activities – Noel Mullett provided an update
      - Collaborative IDEP Action Plan – The plan is still a work in progress
      - Dye testing – if the County doesn’t receive enough requests for dye testing, they will test some areas previously identified.
      - Collaborative Outfall Map – Wayne County is having trouble getting outfall information from communities and will make another request.
b. Planning and Reporting – Grants Update
   - Wayne County officially received the GLRI invasive species grant. There is $15k in the grant for the ADW (with a $750 match required). The ADW portion will likely involve training and identifying target areas to survey.
   - The $750 match has been included in the budget but the grant amount ($15k) will need to be added to the total budget. This will not affect dues since the increase is coming from grant dollars.
   - **ACTION:** There was a motion by Grosse Ile to add the grant amount ($15k) to the budget. Seconded by Lincoln Park. Passed unanimously.
   - An amendment will be needed for the contract with the facilitation team. Vicki and Razik will work together on the contract amendment with the facilitation team for the invasive species grant.
   - The Emerald Ash Borer grant contract has been signed. The grant is for 430 trees to be planted in the ROW, as well as Elizabeth Park. The facilitation team will be helping prioritize areas. There is no ADW match required.

c. Progress Evaluation Activities Update
   - Ric Lawson reported that on April 18, HRWC coordinated a Spring River Roundup, which included 4 sites in the Lower Huron Watershed.
   - A temperature sensor has been placed in the Huron River at the mouth of Woods Creek to record temperature trends for the spring and summer months.
   - Water Quality monitoring – there are 8 long-term sites and 4 new sites being sampled. HRWC is struggling to get volunteers in the ADW and will be doing another reach out.
   - Noel Mullett reported that they have completed field work for the spring 2015 bug hunt. 16 sites throughout the ADW were monitored. 8 of these sites were monitored with school partners (220 students involved).

d. Public Education Tasks Update
   - Pet Waste Campaign – Pam Labadie reported
     - Materials have been distributed to members and ideas for distributing to the public were discussed.
     - Digital versions of the materials are available on the ADW website. You can link to it or download the pdfs.
   - 2016 ADW Calendars
     - The 2016 calendars should be ready for distribution in Sept/Oct.
     - The amount each member receives is based on their dues.
     - It is up to the communities to distribute the calendars. Please get them out to your residents.
     - There is a $25k budget for the calendars. Leah Groya asked if there was interest in increasing the budget to produce more calendars since they seem popular.
     - **ACTION:** There was a motion by Gibraltar to increase the calendar budget to $40k (not to exceed). Seconded by Wayne County. Passed unanimously.
   - Green Schools Update
     - Wayne County held the 2015 Green School Recognition Program Ceremony on May 6. Twenty-six (26) of the schools are from the ADW.
     - Trees will be delivered in the fall. Trees may also be offered to other entities in the ADW that may be deserving and/or interested. If you
know of anyone, please contact Noel or Nancy Gregor.

- Watershed/Creek Crossing Signage
  - Six (6) of the 12 signs have been confirmed to be installed. Wayne County will be updating the sign map.
  - 7 Steps Display – was recently in Gibralter and is currently in Grosse Ile. It will move to Melvindale next.

  e. Additional Storm Water Management Activities
     - Project Pipeline – the facilitation team reached out to ADW members to get projects but did not receive any interest.
     - **OHM will put together a list describing what types of projects would be ideal for future grant submittals.**

5) **Other Items and Announcements**
   a. Patrick McCauley reported that he is working with Chuck Hersey to develop a roadmap on how to set up a bullet-proof storm water utility. So far, attempts to develop storm water utilities have been challenging. The next meeting will be held on June 3 at 10 am at the Cranbrook Science Center.

6) **Summary of Action Items and Items for Next Meeting**
   - Elizabeth to send out a reminder email to those communities that haven’t passed a resolution to adopt the bylaws.
   - The facilitation team will help collect and draft problems with the new permit and report to Patrick.
   - Vicki and Razik will work together on the contract amendment with the facilitation team for the invasive species grant.
   - OHM will put together a list describing what types of projects would be ideal for future grant submittals.

7) **Set Next Meeting Date**
   The next meeting date was set for Sept 9, 2015 at 1:30 pm at Wade Trim’s offices in Taylor. *(Note, the Sept 9 meeting was later rescheduled for Oct 14, 2015)*

8) **Adjourn**
DRAFT AGENDA
ALLIANCE OF DOWNRIVER WATERSHEDS
Wednesday, October 14, 2015
1:30 pm
Wade-Trim
25251 Northline Road
Taylor, Michigan

1. Welcome and Introductions
   a. Roll Call of Alliance Members and Alternates Present
   b. Addition or Changes to Draft Agenda
   c. Approval of May 27, 2015 meeting notes

2. Finance Committee Report
   a. Financial Status Report 2015
   b. Membership Update
   c. 2016 Budget
   d. Wayne County Fiduciary/Grants Agreement Amendment
   e. Authorize officers entering into agreement Amendment with OHM for Grants

3. Permit Update
   a. Contested Permit
   b. New Permit Update

4. Status Reports per ADW Budget Framework
   a. IDEP Activities
      • 2015 Activities Update
   b. Planning and Reporting
      • Biennial Progress Report
      • SAW Grant Update
      • Invasive Species Grant
      • US Forest Service Tree Grant
   c. Progress Evaluation Activities Update
      • 2015 Activities Update
   d. Public Education Tasks
      • 2016 Calendars
      • ADW Traveling Display
      • Green Schools Update
      • Watershed Signage
   e. Additional Storm Water Management Activities

5. Other Items and Announcements
   a. SEMCOG Update

6. Summary of Action Items and Items for Next Meeting

7. Set Next Meeting Date

8. Adjourn
Alliance of Downriver Watersheds
Meeting Notes
October 14, 2015 1:30 pm

1) Welcome: Mark Gahry from Brownstown Township opened the meeting. In attendance were:

Designated or Alternate Community Representative:
- Bill Baker, City of Gibraltar
- Dan Brooks, City of Dearborn Heights
- Brent Florek, Charles Raines for Gibraltar, Grosse Ile, Riverview, Rockwood, Melvindale, and Flat Rock
- Mark Gahry, Brownstown Township
- Jim Gorris, City of Gibraltar
- Ken Kunka, Sumpter Township
- Kelly McRobb-Ackland, Wade Trim for City of Taylor
- Gregory Meyring, City of Wyandotte
- Noel Mullett, Wayne County
- Troy Nuccio, City of Southgate
- Vicki Putala, OHM for City of Westland

Other Interested Parties:
- Razik Alsaigh, Wayne County
- John Deslippe, OHM
- Leah Groya, Living LAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasiorek, Morgan, Greco & McCauley
- Elizabeth Thacker, OHM
- Lishba Varughese, DEQ
- Hae-Jin Yoon, DEQ
1) Welcome and Introductions
   a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
   b. Addition or changes to draft agenda – There were no proposed changes to agenda.
   c. Approval of May 27, 2015 meeting notes – ACTION: There was a motion by Gibraltar to accept the May 27, 2015 meeting notes. Seconded by Grosse Ile. Passed unanimously.

2) Finance Committee Report
   a. Financial Status Report 2015
      • The 2015 budget was updated to add the new GLRI and Forestry grants
      • The grants are shown in the 2015 as the full amount but not all of this will be used in 2015.
      • The additional cost for calendars ($2,500) was reflected in the budget.
      • Razik reported that the bills are coming in a little late but are catching up.
      • Dues update – Flat Rock 2nd half not paid (due in Sept.)
      • Huron Twp. withdrew, paid 5 months, will not adversely affect budget.
   b. Membership Update
      • Huron Township withdrew from the ADW and has paid for 5 months of 2015 dues. ACTION: There was a motion by Brownstown Twp that the ADW accept the resignation of Huron Twp. and accept their payment as final as of 05/30/15. Seconded by Gibraltar. Passed unanimously.
   c. 2016 Budget
      • The GLRI and Forestry grants are shown in both the 2015 and 2016 budgets but will be spent only once. Ric Lawson thought it was confusing to present it this way. Razik will add a footnote to the budgets.
      • Razik to update the seedling distribution name to match the task description.
      • ACTION: There was a motion by Gibraltar to accept the 2016 budget. Seconded by Southgate. Passed unanimously.
   d. Wayne County Fiduciary/Grants Agreement Amendment
      • The agreement between the ADW and Wayne County should extend to match the length of the GLRI/Forestry grants (2 years).
      • There are federal regulations attached to grant that need to be followed.
      • Patrick McCauley had put together a memorandum – still recommends that ADW and Wayne County enter into an agreement amendment.
• ACTION: There was a motion by Gibraltar to accept the agreement amendment with Wayne County. Seconded by Grosse Ile. Passed unanimously.

  e. Authorize officers entering into agreement amendment with OHM for grants
  • For the current grants, there is work that the ADW needs to complete. OHM is asking for authorization do perform the work.
  • Invasive Species Grant - $15,000 ($750 match)
    Forestry Grant - $9,120 (100% grant)
  ACTION: There was a motion by Gibraltar to authorize the Chair to sign the amendment based on Patrick’s review. Seconded by Wyandotte. Passed unanimously.

3) Permit Update
   a. Contested Permit
   • Since the DEQ withdrew the 2008 permit, the communities will be filing to recover fees and costs. Communities need to show that the DEQ position was frivolous.
   b. New Permit Update
   • Permit application is due in April 2017, permit issuance in 2018.
   • Lishba Varughese will now be the DEQ person working with the downriver communities.
   • There have been 5 permits issued so far and the DEQ is ready to issue more.
   • Jim Murray expressed a number of concerns about the new permit and asked if the State has anything to show what are the minimum requirements for the new permits?
   • Hae-Jin Yoon reported that the permit will be based on the submitted permit application. The State did not want to dictate what is in application (how much street sweeping, for example).
   • Jim Murray questioned how the DEQ is going to assure that what they approve is going to improve water quality. He suggested that we should work together as a watershed to develop our own minimum standards.
   • Patrick McCaulley reported that on June 23, 2015, an 11-page document was set to the DEQ to express concerns with the new permit. No response has been received.
   • There will be an MS4 application training at SEMCOG on November 5, 2015.
   • OHM to set up a technical meeting with the ARC and Wayne County.
4) **Status Reports per ADW Budget Framework**
   a. IDEP Activities- Wayne County
   - Not much work has been performed on the collaborative IDEP
   - 18 facilities were inspected last quarter.
   - One illicit connection was found last quarter.
   - The County is still looking to collect outfall information.
   - There were 69 people in attendance at the IDEP training held on September 30, 2015.

   b. Planning and Reporting
   - Biennial Progress Reports are due November 1, 2015 for most ADW communities.
   - The ADW portion of the Biennial Report will be sent out either October 20 or 21, 2015.
   - SAW Grant – Indicators point to receiving the grant next year.
   - Invasive Species Grant – Work has begun; QAPP was written and approved.
   - USFS Tree Grant - $9,120 has been budgeted for the ADW facilitation team to assist with grant planning and implementation.

   c. Progress Evaluation Activities Update
   - Macro-invertebrates monitoring - Wayne County initiated a fall bug hunt at 15 sites throughout the ADW watersheds. HRWC held a Fall River Round-up event on October 3.
   - Water Quality monitoring – There were 141 sites visited by 35 volunteers. Complete results will be presented at the next ADW meeting.

   d. Public Education Tasks
   - Calendar delivery began on October 13, 2015. Member communities are responsible for distribution.
   - If you have any leftover calendars, please let us know so they can be redistributed.
   - The traveling display will contain elements of 2016 calendar and should be finished by end of December 2015.
   - Green Schools – 26 in the ADW communities, 19 of which accepted trees. Trees will be delivered November 3, 2015 and pick up available November 5, 2015.
   - Watershed and Creek Crossing Signs – 6 of 12 have been installed. Follow up will be provided for the remaining 6 signs.
5) **Other Items and Announcements**
   a. SEMCOG Update – Devan Rostofor
      - A Green Infrastructure Workshop was held - those in attendance please be sure to fill out survey.
      - SEMCOG has been working on Green Infrastructure target setting. A report should be done in February 2016 (MDOT).
      - SEMCOG is developing a conservation plan for the I-75 reconstruction.
      - Updated Tip Cards are available for download.
      - Michigan Clean Waters annual report is available on the stormwater section of SEMCOG website.
      - The ARC is to have a meeting with SEMCOG on November 5, 2015 to go over the MS4 application line.

6) **Summary of Action Items and Items for Next Meeting**
   - Razik to add a footnote to budget explaining that grant funds are showing in both 2015 and 2016 budgets but are going to be spent once.
   - Razik to update the seedling distribution name in the budget to match the task description.
   - OHM to set up a technical meeting with ARC, Wayne County.
   - OHM contract agreement amendment to be reviewed by Patrick and signed by Mark.

7) **Set Next Meeting Date**
The next meeting date was set for December 9, 2015 at 1:30 pm at Wade Trim’s office in Taylor, Michigan.