



Allen Park
 Belleville
 Brownstown Township
 Dearborn Heights
 Ecorse
 Flat Rock
 Gibraltar
 Grosse Ile Township
 Inkster
 Lincoln Park
 Melvindale
 Riverview
 Rockwood
 Romulus
 Southgate
 Sumpter Township
 Taylor
 Van Buren Township
 Wayne County
 Westland
 Woodhaven
 Woodhaven-Brownstown
 School District
 Wyandotte

DRAFT AGENDA

ALLIANCE OF DOWNRIVER WATERSHEDS

Wednesday, January 25, 2017

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

- 1. Welcome and Introductions**
 - a. Roll Call of Alliance Members and Alternates Present
 - b. Addition or Changes to Draft Agenda
 - c. Approval of October 12, 2016 meeting notes *Action*

- 2. Finance Committee Report**
 - a. Financial Status Report 2016 *Information*
 - b. Officer Elections (Treasurer) *Action*
 - c. 2017 Budget Amendment *Action*

- 3. New Permit - due April 3**
 - a. Overview/timeline *Information*
 - b. Nested jurisdictions *Information*

- 4. Status Reports per ADW Budget Framework**
 - a. IDEP Activities *Information*
 - Activities Update
 - b. Planning and Reporting *Information*
 - SAW Grant Update
 - Invasive Species Grant
 - US Forest Service Tree Grant
 - c. Progress Evaluation Activities Update *Information*
 - Activities Update
 - 2016 Monitoring Summary
 - d. Public Education Tasks *Information*
 - Public Survey
 - Activities Update

- 5. Other Items and Announcements** *Information*

- 6. Summary of Action Items and Items for Next Meeting** *Information*

- 7. Adjourn** *Action*

Alliance of Downriver Watersheds
Meeting Notes
January 25, 2017 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Designated or Alternate Community Representatives from:

Allen Park
Belleville
Brownstown Township
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
Grosse Ile Township
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
Wayne County
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

- Brownstown Township
- Ecorse
- Flat Rock
- Gibraltar
- Grosse Ile Township
- Melvindale
- Riverview
- Rockwood
- Southgate
- Taylor
- Van Buren Township
- Wayne County
- Westland
- Woodhaven
- Wyandotte

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.
Action items for the future are shown in bold italics.

1) **Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Addition or changes to draft agenda – There were no proposed changes to agenda.
- c. Approval of October 12, 2016 meeting notes – **ACTION: There was a motion by Grosse Ile to accept the October 12, 2016 meeting notes. Seconded by Gibraltar. Passed unanimously.**

2) **Finance Committee Report**

- a. Financial Status Report 2016
 - Gibraltar and Lincoln Park still need to make their second dues payment.
 - Some updates need to be made to the 2016 budget status report.
- b. Election of Treasurer
 - Chair serves in absence of a treasurer. The treasurer needs to be an elected or appointed member of the community or employee.
 - No one volunteered.
 - Please contact OHM if you will consider serving as treasurer.
- c. 2017 Budget Amendment
 - In 2016, the ADW estimated costs for 2017 to be \$537,750.
 - There was not as much work done in 2016 as anticipated so some budget was transferred from 2016 to 2017 (highlighted in yellow in the handout).
 - Work done under the mapping task will be spread over the next couple years, instead of just 2017.
 - The net effect reduces the total 2017 budget to \$508,600.
 - Approval of 2017 budget amendment – **ACTION: There was a motion by Wyandotte to accept the 2017 budget amendment. Seconded by Brownstown Twp. Passed unanimously.**
 - 2017 facilitation services contract – **ACTION: There was a motion by Van Buren Twp to allow Jim Gorris to execute the 2017 contract for services from OHM, based on Patrick McCauley's review. Seconded by Grosse Ile. Passed unanimously.**

3) **New Permit**

- a. Overview/timeline
 - The new permit applications are due April 3, 2017.
 - An overview of the permit application sections was provided. This included the tasks the ADW would be completing, and expected dates for providing documents to ADW members.
 - The application must be submitted on MiWaters. Lishba indicated that not all of the communities had submitted certifier forms. *Elizabeth will email out a link to the certifier form.*

b. Nested Jurisdictions

- There may be some schools that were previously nested that will now be applying for their own permit. The ADW may want to reach out to these schools to ask if they would like to join the ADW.
- ***OHM to draft a general letter providing the benefits of the ADW. Lishba will provide a list of schools that have applied for their own permit.***

4) **Status Reports per ADW Budget Framework**

a. IDEP Activities- Wayne County

- Noel Mullett reported that adjustments to the priority area maps were made and will be included in the Collaborative IDEP.
- Dye testing is being targeted for the north branch of Ecorse Creek upstream of Southfield Road along Van Born.
- Based on monitoring results, additional IDEP investigated monitoring in the CDR and LH watersheds is being recommended.

b. Planning and Reporting

- SAW grant – Vicki provided a timeline for when non-permit related SAW tasks will be performed.
- SAW paperwork has been signed by Jim Gorris on behalf of the ADW.
- Invasive species grant – an extension through March 2018 was granted. Farmington Hills dropped out so there are extra funds that the project committee will decide how to use.
- Tree grant – ***if any of your communities are interested in receiving trees in public spaces, please contact Erin Quetell at OHM.*** If there are more requests than available trees, trees will be divided based on dues.

c. Progress Evaluation Activities Update

- Noel reported that Wayne County completed monitoring for the Fall 2016 bug hunt. 8 schools participated and 12 sites were sampled in total.
- Ric provided a presentation to summarize the 2016 monitoring results.
 - Nutrient runoff was high and not improving.
 - Bacteria was high and not improving (except Woods Creek)
 - Runoff from Southland Center and Silver Creek need further investigation.
 - Conductivity high (except Woods Creek)
 - Low DO at 5 sites suggests greater need for stormwater treatment and restoration.

d. Public Education Tasks

- All of the public survey reports are on the ADW's website. Pam provided a summary.
- The PE committee is working with Water Words that Work on a 5-year communications plan for the ADW. Activities will be incorporated into the collaborative PEP.

- The Green Schools were offered vouchers to have the U of M Museum of Natural History bring a stream table to their school. Five schools were selected. So far, the table has been to Barnes Elementary. The rest of the schools are scheduled before the end of the 2016-17 school year.
- Watershed signs – one sign still need to be installed in Rockwood.

5) **Other Items and Announcements**

- The next Tech/PE committee meeting will be held on Feb 28 from 2:30 – 4:30 pm at Wayne County's office in Wayne.

6) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

7) **Set Next Meeting Date**

The next meeting date was set for May 3, 2017 at 1:30 pm at Wade Trim's office in Taylor, Michigan. NOTE: the meeting was later rescheduled for May 17, 2017 at 1:30 pm.



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 Sumpter Township
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 Van Buren Township
 Wayne County
 Westland
 Woodhaven
 Woodhaven-Brownstown
 School District
 Wyandotte

DRAFT AGENDA

ALLIANCE OF DOWNRIVER WATERSHEDS

Wednesday, May 17, 2017

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Addition or Changes to Draft Agenda
- c. Approval of January 25, 2017 meeting notes

Action

2. Finance Committee Report

- a. Final Financial Status Report 2016
- b. Financial Status Report 2017
- c. Officer Elections (Treasurer)
- d. HRWC 2017 Contract

Information

Information

Action

Action

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
- b. Planning and Reporting
 - SAW Grant Update – activities and schedule
 - Invasive Species Grant
 - US Forest Service Tree Grant
- c. Progress Evaluation Activities Update
 - Activities Update
- d. Public Education Tasks
 - Logo design
 - 2018 Calendars
 - Stream Table Vouchers/Green Schools
 - Other Activities Update

Information

Information

Information

Information

4. Other Items and Announcements

- a. 2017 Full ADW Meeting Schedule
 - September 20, 2017
 - November 8, 2017

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Alliance of Downriver Watersheds

Meeting Notes

May 17, 2017 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Allen Park
 Belleville
 Brownstown Township
 Dearborn Heights
 Ecorse
 Flat Rock
 Gibraltar
 Grosse Ile Township
 Inkster
 Lincoln Park
 Melvindale
 Riverview
 Rockwood
 Romulus
 Southgate
 Sumpter Township
 Taylor
 Van Buren Township
 Wayne County
 Westland
 Woodhaven
 Woodhaven-Brownstown
 School District
 Wyandotte

Designated or Alternate Community Representatives from:

- Brownstown Township – William Turner
- Dearborn Heights – Dan Brooks
- Flat Rock – Brent Florek
- Gibraltar – James Gorris, Bill Baker, Brent Florek
- Grosse Ile Township – Brent Florek
- Melvindale – Brent Florek
- Riverview – Brent Florek
- Rockwood – Brent Florek
- Romulus – Kathy Ritter
- Taylor – Kelly McRobb-Ackland
- Van Buren Township – Matthew Best
- Wayne County – Noel Mullett
- Westland – Vicki Putala

Other Interested Parties:

- Elizabeth Barrera, Wayne County
- Leah Groya, livingLAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasior, Morgan, Greco & McCauley
- Erin Quetell, OHM
- Elizabeth Thacker, OHM
- Lishba Varughese, MDEQ

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) **Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present.
- b. Addition or changes to draft agenda – There were no proposed changes to agenda.
- c. Approval of January 25, 2017 meeting notes – **ACTION: There was a motion by Grosse Ile to accept the January 25, 2017 meeting notes. Seconded by Gibraltar. Passed unanimously.**

2) **Finance Committee Report**

- a. Final Financial Status Report 2016
 - Lincoln Park still needs to make their second dues payment for 2016.
 - There is approximately \$156k left available for future bills.
- b. Financial Status Report 2017
 - Invoices have been sent out for 2017.
 - There is currently nothing else to report.
- c. Election of Treasurer
 - Chair serves in absence of a treasurer. The treasurer needs to be an elected or appointed member of the community or employee.
 - No one volunteered.
 - Please contact OHM if you will consider serving as treasurer.
- d. HRWC 2017 Contract
 - Work plan and budget was provided
 - **ACTION: There was a motion by Van Buren Twp to approve the 2017 HRWC contract. Seconded by Rockwood. Passed unanimously.**

3) **Status Reports per ADW Budget Framework**

- a. IDEP Activities- Wayne County
 - The Collaborative IDEP was developed and submitted with permit applications.
 - There will be an investigators training in Macomb County this fall. An announcement will be made via email.
 - In the Ecorse, there were 4 complaints made to the hotline. They were all investigated and 2 of these were found to be illicit discharges.
 - There were 3 complaints made to the hotline in the CDR. Two of these were referred to other agencies and the third was not able to be confirmed.
- b. Planning and Reporting
 - SAW grant – the majority of work performed so far have been permit-related tasks.
 - Lishba Varughese reported that the DEQ received most permit applications from the ADW permittees. She stated that the DEQ is currently short-staffed and we should anticipate a longer than normal review time.

- The facilitation team will start work on 2 additional SAW grant tasks in 2017: SAW B2 and SAW B3.
- Invasive species grant – an extension through March 2018 was granted.
- Tree grant –permission was received by the US Forest Service to move forward with the grant. We will be working with the Detroit Citizens Foresters and planting this fall. Erin Quetell will be in touch with those communities that expressed an interest in receiving trees.
- Bill Baker reported that the new district governor of rotary services has a focus on trees and waters and that there may be future opportunities for the ADW.

c. Progress Evaluation Activities Update

- Ric Lawson reported that they had a successful recruitment of volunteers for the volunteering monitoring program, although volunteers from the ADW area were a little low. There is a mid-season training scheduled in June.
- Storm sampling protocols were established. The first storm sampler is set up in the Ecorse Creek and ready for the next storm event.
- Noel Mullett reported that a stonefly search was conducted in the Trouton and Blakely Drains. 11 schools participated. There were no stoneflies found. More results to be provided at a future meeting.

d. Public Education Tasks

- 2018 Calendar – the calendar is currently being developed. Approximately \$40,000 calendars will be printed. Delivery is planned for October 1.
- There will be an upcoming digital photo contest to engage the community. It will be promoted online and via social media. There will be prizes for the winners. ***Pam Labadie asked if you know of any ADW businesses that may be willing to donate gift certificates, to please let her know.***
- ADW logo – the graphic designer at HRWC presented some challenges with the current logo and proposed an updated logo with a few variations. **ACTION: There was a motion by Van Buren Twp to approve usage of the updated logo. Seconded by Gibraltar. Passed unanimously.**
- Noel reported that there were 19 Green Schools from the ADW. During the reporting period, the stream table program went to 4 of these schools and reached 425 students.
- The ARC will also be starting to utilize the stream table program.
- The ADW displays were used 4 times during the reporting period: Flat Rock City Hall, Woodhaven-Brownstown Schools, Shiver on the River (7 Simple Steps), and Romulus City Hall.

4) **Other Items and Announcements**

- The next Tech/PE committee meeting will be held on June 20 from 2– 4 pm at Wayne County's office in Wayne.
- Most ADW communities have their 2-year progress report due Nov 1. The ADW will be drafting a summary of ADW activities that can be utilized by the communities.

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for Sept 20 at 1:30 pm at Wade Trim (*note, this meeting was later rescheduled for Nov 2*).



DRAFT AGENDA

ALLIANCE OF DOWNRIVER WATERSHEDS

Thursday, November 2, 2017

1:30 pm

Wade-Trim

25251 Northline Road

Taylor, Michigan

Allen Park
Belleville
BrownstownTownship
Dearborn Heights
Ecorse
Flat Rock
Gibraltar
GrosselleTownship
Inkster
Lincoln Park
Melvindale
Riverview
Rockwood
Romulus
Southgate
Sumpter Township
Taylor
Van Buren Township
WayneCounty
Westland
Woodhaven
Woodhaven-Brownstown
School District
Wyandotte

1. Welcome and Introductions

- a. Roll Call of Alliance Members and Alternates Present
- b. Addition or Changes to Draft Agenda
- c. Approval of May 17, 2017 meeting notes

Action

2. Finance Committee Report

- a. Financial Status Report 2017
- b. Officer Elections (Treasurer)
- c. 2018 Budget
- d. Authorize Chair to Execute Wayne County Fiduciary Agreement Amendment (extension)
- e. Authorize Chair to Execute 2018 Facilitation Contracts

Information

Action

Action

Action

Action

3. Status Reports per ADW Budget Framework

- a. IDEP Activities
 - Activities Update
 - Collaborative IDEP Update
- b. Planning and Reporting
 - SAW Grant Update – activities and schedule
 - GIS Information Request
 - Invasive Species Grant
 - US Forest Service Tree Grant
 - Citizen Foresters donation
 - ADW Biennial Report 2016-2017
- c. Progress Evaluation Activities Update
 - Activities Update
- d. Public Education Tasks
 - 2018 Calendars
 - Photo Contest
 - Stream Table Vouchers/Green Schools
 - Other Activities Update

Information

Action

Information

Action

Information

Information

4. Other Items and Announcements

- a. Set 2018 Full ADW Meeting Schedule

Information

5. Summary of Action Items and Items for Next Meeting

Information

6. Adjourn

Action

Alliance of Downriver Watersheds

Meeting Notes

November 2, 2017 1:30 pm



- 1) Welcome: Jim Gorris from Gibraltar opened the meeting. In attendance were:

Allen Park
 Belleville
 Brownstown Township
 Dearborn Heights
 Ecorse
 Flat Rock
 Gibraltar
 Grosse Ile Township
 Inkster
 Lincoln Park
 Melvindale
 Riverview
 Rockwood
 Romulus
 Southgate
 Sumpter Township
 Taylor
 Van Buren Township
 Wayne County
 Westland
 Woodhaven
 Woodhaven-Brownstown
 School District
 Wyandotte

Designated or Alternate Community Representatives from:

- Brownstown Township – William Turner
- Dearborn Heights – Dan Brooks
- Ecorse – Christina Milne
- Flat Rock – Bruce Hammond
- Gibraltar – James Gorris, Bill Baker
- Grosse Ile Township – Bruce Hammond
- Lincoln Park – John Kozuh
- Melvindale – Bruce Hammond
- Riverview – Bruce Hammond
- Rockwood – Bruce Hammond
- Romulus – Kathy Ritter
- Southgate – Christina Milne
- Taylor – Greg Mayhew, Kelly McRobb-Ackland
- Wayne County – Noel Mullett
- Westland – Vicki Putala
- Woodhaven – Christina Milne
- Wyandotte – Gregory Meyring

Other Interested Parties:

- Leah Groya, livingLAB
- Pam Labadie, HRWC
- Ric Lawson, HRWC
- Patrick McCauley, Gasioerek, Morgan, Greco & McCauley
- Elizabeth Thacker, OHM

OFFICIAL ACTIONS of the ADW taken at the meeting are shown in bold capitalized letters.

Action items for the future are shown in bold italics.

1) **Welcome and Introductions**

- a. Roll call of Alliance Members and Alternates present – roll call was performed and there was a quorum present. Voting for Brent Florek was Bruce Hammond. Brent designated Bruce as his alternate via email. A copy of the email was provided at the meeting.
- b. Addition or changes to draft agenda – There were no proposed changes to agenda.
- c. Approval of May 17, 2017 meeting notes – **ACTION: There was a motion by Gibraltar to accept the May 17, 2017 meeting notes. Seconded by Southgate. Passed unanimously.**

2) **Finance Committee Report**

- a. Financial Status Report 2017
 - All members have paid dues except for Belleville.
 - There is a remaining balance of \$378k but there are still invoices to be accounted for
- b. Election of Treasurer
 - Chair serves in absence of a treasurer. The treasurer needs to be an elected or appointed member of the community or employee.
 - No one volunteered.
 - Please contact OHM if you will consider serving as treasurer.
- c. 2018 Budget
 - The proposed 2018 work plan and budget was provided
 - Budget items highlighted in green were unspent funds from 2017. Budget items highlighted in yellow are permit-related that will be likely spent in 2018 after the DEQ provides comments.
 - Most tasks are typical ADW activities. New tasks are related to the SAW grant.
 - There is an increase in the overall budget due to the SAW grant.
 - The last several years, the dues have been set at 70% of the typical dues. For 2018 it is recommended that 50% of the typical dues be collected. The SAW grant reimbursement can help fund the remaining amount.
 - **ACTION: There was a motion by Gibraltar to approve the 2018 budget. Seconded by Southgate. Passed unanimously.**
- d. Authorize Chair to Execute Wayne County Fiduciary Agreement Amendment (extension)
 - Amendment #9 is being drafted.
 - The agreement will include the SAW grant, extended time frame, and extended invasive species grant
 - **ACTION: There was a motion by Romulus authorize the Chair to execute the Wayne County fiduciary contract. Seconded by Gibraltar. Passed unanimously.**
- e. Authorize Chair to Execute 2018 Facilitation Contracts
 - **ACTION: There was a motion by Gibraltar to authorize the Chair to execute the OHM facilitation contract, pending review by Patrick McCauley and Jim Gorris. Seconded by Romulus. Passed unanimously.**

3) Status Reports per ADW Budget Framework

a. IDEP Activities- Wayne County

- There were no illicit discharges found during the reporting period.
- IDEP training was held on Oct 18. 65 people attended, including 7 staff from the ADW membership.
- The facilitation team drafted a letter to the MDEQ requesting comments on the collaborative IDEP, in order to be able to utilize the SAW grant funds.
- **ACTION: There was a motion by Taylor to authorize the Chair to sign and send the letter to the MDEQ requesting comments on the Collaborative IDEP. Seconded by Brownstown. Passed unanimously.**

b. Planning and Reporting

- SAW grant GIS request – As part of the SAW grant, the facilitation team will be attempting to collect and compile stormwater GIS information. Please send any data to Andra Mealey at Wayne County.
- Jim Gorris reported that SEMCOG is doing a pilot program to assemble infrastructure data for Southeast Michigan. The goal is to eliminate redundancy in effort by creating a database. This can help better plan projects and increase efficiency. ***Jim will get in touch with the person leading the effort to see if it makes sense for the ADW to work with them.***
- Invasive Species Grant – tentatively planning an invasive species training for students and ADW municipal staff members.
- US Forest Service tree grant – there were 2 planting events held in September in Gibraltar and Van Buren Township.
- Citizen Foresters Donation – The Citizen Foresters assisted with the 2 tree planting events. As a token of appreciation, it was suggested that the ADW purchase a thank-you gift. The money for the gift could be taken from the “TBD as needed” budget.
- **ACTION: There was a motion by Van Buren Township to authorize the purchase of \$300 in gift cards for the Citizen Foresters Group, with the intent for them to purchase something to keep them cool. Seconded by Gibraltar. Passed unanimously.**

c. Progress Evaluation Activities Update

- Ric Lawson reported that they had a fall bug hunt on October 14.
- It continues to be a challenge to recruit volunteers.
- The end of the summer was relatively hot. Some sites were dry.
- Noel reported that the Spring bug hunt was successful and including 10 schools and 233 students. Ecorse Creek and CDR showed an increasing trend, while the Lower Huron was stable.

d. Public Education Tasks

- 2018 Calendar – 45,000 calendars were printed and delivered. Communities should start distributing.
- Photo Contest – In the process of setting up the photo contest. There is a new ADW Instagram site. Contest winners will be announced each month.
- Pam brought posters for communities to take back and use to promote the photo contest.
- Using a tool called TRELLO, which gives ADW members access to all of the materials from the photo contest. Please contact Pam to get access.
- The Wayne County Green Schools have been tied into the photo contest (they can earn a point for participating).
- The ADW participated in the Detroit Water Festival. The ADW donated \$300 and sponsored 2 classrooms on Oct 19. This was a good opportunity to strengthen partnerships with Friends of the Detroit River and Detroit RiverKeepers.
- Noel reported that there were 2 U of M River Residency workshops held. 165 students participated. There will be another held within the next week.

4) **Other Items and Announcements**

- Proposed 2018 Meeting Dates:
Feb 21, May 9, Sept 13, and Dec 6 (if necessary)

5) **Summary of Action Items and Other Announcements**

- The action items, as identified above in bold/italics, were reviewed.

6) **Set Next Meeting Date**

- The next full ADW meeting is scheduled for Feb 21 at 1:30 pm at Wade Trim